# Yr Gweithdai (Workshops), Nefyn, Gwynedd

Arolygiad Ffotograffig 2025 Photographic Survey 2025





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Arolygiad Ffotograffig 2025 Photographic Survey 2025

Yr Amgylchedd Hanesyddol yn Cofnodi Prif Gyfeirnod / Historic Environment Record Event Primary Reference Number: 49226

Rhif Prosiect Heneb Archaeoleg Gwynedd / Heneb Gwynedd Archaeology Project No. HD24-040

Rhif Adroddiad / Report No. 1825

Wedi'i baratoi ar gyfer / Prepared for: Nefyn Town Trust

Mai / May 2025

Ysgrifenwyd gan / Written by: Jessie Baumgardner

Delwedd clawr blaen / Front Cover image: Oblique view of exterior of workshops, viewed from the NE (archive reference: E49226\_041).

Ymddiriedolaeth Archaeoleg Cymru The Trust for Welsh Archaeology

Cadeirydd / Chair: Dr Carol Bell PSG / CEO: Richard Nicholls

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#### CRYNHODEB ANHECHNEGOL

Ym mis Mai 2025, comisiynwyd Heneb:

Archaeoleg Gwynedd (Gwasanaethau Archaeolegol) gan Ymddiriedolaeth Tref Nefyn i gynnal lliniariad archaeolegol ar ffurf Arolwg Ffotograffig cyn dymchwel ac ailddatblygu ar Safle Unedau Gwaith, Y Maes, Nefyn. Roedd yr hen unedau gwaith wedi'u lleoli ychydig oddi ar y stryd fawr mewn ardal agored a elwir yn 'Y Maes' yng nghanol Nefyn, ac mae'n debygol eu bod yn dai teras yn wreiddiol, wedi'u hadeiladu yn gynnar yn y åæ åå^\* Aå ganrif Roedd yr arolwg ffotograffig yn &^}}, ^• 43 o ddelweddau gan gynnwys golygfeydd allanol a mewnol o bob talcen a'r ystafelloedd y gellid cael mynediad atynt, gan ddefnyddio camera digidol SLR.

#### **NON-TECHNICAL SUMMARY**

In May 2025. Heneb: Gwynedd Archaeology (Archaeological Services) was commissioned by Nefyn Town Trust to undertake archaeological mitigation in the form of a Photographic Survey prior demolition and redevelopment Workshop Units, Y Maes,. The former workshop units were set back from the high street in an open area referred to as 'Y Maes' within the centre of Nefyn, and were likely originally terraced housing, built early-Œ<sup>th</sup> during the century. photographic survey comprised 43 images which included exterior and internal views of all elevations and accessible rooms using a digital SLR camera.

#### 1 INTRODUCTION

Heneb: Gwynedd Archaeology (Archaeological Services) was commissioned by *Nefyn Town Trust* to undertake archaeological mitigation in the form of a Photographic Survey prior demolition and redevelopment at Workshop Units, Y Maes, Nefyn LL53 6HE (NGR SH 30732 40372; <u>Figure 01</u>). The former workshop units were set back from the high street in an open area referred to as 'Y Maes' within the centre of Nefyn. The proposal is for the demolition of the existing Workshops and construction of two new dwellings in their place.

The development will be undertaken in accordance with the granted planning consent ref. C23/0273/42/LL, with the archaeological conditions set as:

• A Photographic Record of The Workshops prior to demolition.

The Photographic Survey was undertaken during the 6<sup>th</sup> of May 2025. The archaeological mitigation was undertaken in accordance with these requirements and will be commensurate to a Photographic Survey as defined in *Understanding Historic Buildings: A guide to good recording practice* (Historic England, 2016). A Photographic Survey provides a very full visual record, but without a written or drawn survey at a comparable level of detail.

The project was monitored by the Heneb Archaeological Planning Service and undertaken in accordance with an approved written scheme of investigation (cf. Appendix I). In line with Historic Environment Record (HER) requirements, the HER was contacted on the onset of the project to ensure that any data arising was being formatted in a manner suitable for accession to the HER and followed the guidance set out in Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) (The Welsh Archaeological Trusts, 2024). The HER Event Primary Reference Number is **49226**.

All work was planned, managed and undertaken by Heneb Gwynedd Archaeology (Archaeological Services) in accordance with the following standards and guidance:

- Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) Version 4.1 (The Welsh Archaeological Trusts, 2024);
- Guidelines for digital archives (Royal Commission on Ancient and Historic Monuments of Wales, 2015).
- Gwynedd Archaeological Planning Service Requirements for General Photographic Surveys of Buildings;

- Management of Archaeological Projects (MAP 2) (English Heritage, 1991);
- Management of Research Projects in the Historic Environment: The MoRPHE Project Managers' Guide (Historic England, 2015);
- Standard for archaeological monitoring & recording (Chartered Institute for Archaeologists, 2023a);
- Standard and Guidance for the Archaeological Investigation and Recording of Standing Buildings or Structures (Chartered Institute for Archaeologists, 2020a);
- Standard and guidance for the collection, documentation, conservation and research
  of archaeological materials (Chartered Institute for Archaeologists, 2020b);
- Understanding Historic Buildings: A Good to Good Recording Practice (Historic England, 2016); and
- Universal Guidance for archaeological monitoring & recording (Chartered Institute for Archaeologists, 2023b);

Heneb: the Trust for Welsh Archaeology is a Registered Organisation with the Chartered Institute for Archaeologists (CIfA).

#### 2 METHOD STATEMENT

#### 2.1 Introduction

The photographic survey was undertaken on the 6<sup>th</sup> of May 2025 and was based on the requirement of *Understanding Historic Buildings: A Guide to Good Recording Practice* (Historic England, 2016) and *Requirements for General Photographic Surveys of Buildings* (Gwynedd Archaeological Planning Service, 2010). The photographic survey comprised a full visual record, as well as written descriptions of the exterior and each room.

### 2.2 Photographic Record

The Photographic Record included the following:

- A general view of the buildings in their wider setting.
- The buildings' external appearance, which comprised a series of oblique views of the
  accessible external elevations to provide an overall impression of size, shape and
  immediate setting.
- The overall appearance of the principal structures, rooms and circulation areas.
- Images of relevant external and internal structural/decorative detail that were relevant to the building's design, development and use (with scale where appropriate).
- A photographic register detailing the photo number, the location and direction of each view.
- Photograph locations and directions of view marked on plans, which in this instance were based on the *Ty-Newydd cyf. Drawing Nos. 1893/01* (Figures 02).
- Photographs using an archive quality digital SLR set to maximum resolution.
- Photographs, where appropriate, using a clearly visible, graduated metric scale.

Photographic images were taken using a digital SLR (Nikon D3100) camera set to maximum resolution (4608 x 3072 resolution; 14.1 effective megapixels) in RAW format. A photographic record was maintained on site using Heneb pro-formas and digitised in Microsoft Excel and Access as part of the fieldwork archive and dissemination process; a total of 43 images were taken (archive ref.: E49226\_001 to E49226\_043 <a href="Appendix II">Appendix II</a>). All photographic images were converted to TIFF for final archiving using *Nikon NX Studio*.

#### 2.3 Written Record

The Written Record comprised:

- The precise location of the building as an address and in the form of a National Grid reference.
- A note of any statutory designation (that is, listing, scheduling, Register of Historic Parks and Gardens, conservation area), where applicable.
- The date when the record was made, the name(s) of the recorder(s) and the location of the archive material.
- A summary statement describing the building's type and purpose, historically and at present, materials and any dating, so far as was apparent from a superficial inspection.

A basic written record was completed using Heneb pro-formas.

## 2.4 Drawn Record

The Drawn Record comprised:

• Annotated plans showing the location and direction of view of each photograph. In this instance, *Ty-Newydd cyf. Drawing Nos. 1893/01* and (<u>Figures 02</u>) were used for reference.

### 2.5 Dissemination & Archiving

The physical archive is stored in a designated project folder and the location confirmed in the Data Management Plan; the digital dataset is stored on a dedicated Heneb - The Trust for Welsh Archaeology server, with the location confirmed in the Data Management Plan via a specific hyperlink. The working project archive in this instance comprises digital data including photographic data, documentation and written data, as well as paper records, including project pro-formas. The Data Management Plan is stored on a project specific form in the Heneb - The Trust for Welsh Archaeology project database (format: *Microsoft* Access) and a Selection Strategy has been completed and appended (cf. <u>Appendix III</u>). The following dissemination and archiving of the report and digital dataset were applied:

- A digital report has been provided to M and R Construction North Wales Ltd. and Heneb: Archaeological Planning Service (draft report then final report);
- A digital report has been provided to the Historic Environment Record; this was submitted within six months of project completion, along with a digital dataset comprising an Event PRN summary. The report and dataset was submitted in accordance with the required standards set out in *Guidance for the Submission of Data* to the Welsh Historic Environment Records (HERs) (Version 2); and
- A digital report and digital archive dataset has been provided to the Royal Commission on Ancient and Historical Monuments, Wales (final report only), in accordance with the RCAHMW Guidelines for Digital Archives Version 1. The dataset was prepared in the format required by RCAHMW and included:
  - Photographic metadata (Microsoft Access);
  - Photographic archive (TIFF format);
  - Project Information form (Excel);
  - File Information form (Excel) Microsoft Word report text final;
  - File Information form (Excel) Photographic metadata (general);
  - File Information form (Excel) Adobe PDF report final; and
  - o File Information form (Excel) Photographic metadata (detail).

#### 3 RESULTS

#### 3.1 Introduction

The 1839 tithe map of the Parish of Nefyn marks the building as a single linear structure on the southwest corner of the street /square (Figure 03).

The building remains unchanged between the publications of the First to Third Edition 25-inch to the mile Caernarvonshire Ordnance Survey maps (Figures 04, 05 and 06). The maps show the building to be sub-divided into four parts with possible garden plots behind (to the south), which suggests the building could have originally been a row of terraced houses. Workshops 1 and 2 were originally one room, now divided into two. The same is true for workshops 3 and 4. There are wooden/brick partitions dividing the workshops, but at ceiling height they are still one room.

The building comprised of six separate workshops and was constructed of large rubble fieldstone blocks and mortar. Some repair work had been done (mainly to workshops 1-3) with concrete and grey bricks. The roof was made of corrugated sheet plastic and had three chimneys. The two easternmost chimneys looked to be original, and the third was concrete. Workshops 1-4 and 6 had wooden double doors, which appeared quite modern. The doors to workshop 4 were broken, and the door to workshop five was a standard wooden door. This was likely the only original door left, as the stonework around the door was intact, unlike the other doors. This is the only workshop which was still actively in use. It looks like there was a garage door in the southwest corner of the building, in the back of workshop 6. This was covered with green corrugated sheet metal.

- Workshop 1 This workshop was of a simple construction with mortar lining the stone
  walls. A partition of grey brick (painted white) separated this and workshop 2. The back
  of the workshop was slightly narrower due to a protruding wall. The remains of a
  relatively modern wooden loft lay atop the brick partition. An older beam could be seen
  in the ceiling on the south wall.
- Workshop 2 This workshop was like workshop 1, but more of the wooden loft remained. This and the walls were covered in blue sheet plastic. The apex of the roof was visible through a gap in the loft. Older, likely original beams were visible in the south portion of the ceiling. There was a small, slightly wider room built onto the south end of this workshop, which had an alcove in the west wall.

- Workshop 3 This workshop had a slightly different layout and looked more like the inside of a house. It curved around in an L shape around a bricked-up fireplace, which is not illustrated very well on the plans. The walls were covered in plaster, and there was a wooden partition separating this workshop and workshop four. There were two boarded up windows in the south wall. The original wooden A-frame ceiling was visible, but damaged in several places. It was painted with chipped white paint.
- Workshop 4 This was an extension of workshop three, so was of the same construction, minus the fireplace. The front doors were broken.
- Workshop 5 The east wall was very similar to workshop 3, but in this room the fireplace was still open. This was 1.87 m wide, 1.39 m high and 1.17 m deep. The wooden ceiling was not present, so the corrugated plastic roof was visible in some places. The walls were covered in plaster which is in poor condition. There was a boarded-up window in the south wall. Holes for posts to support a loft or second floor were visible in the east and west walls. There were original wooden lintels above the door and windows in the north wall, which had been heavily marked/chipped with some tool.
- Workshop 6 This large workshop had a boarded-up garage door and a wooden loft on the western wall. There was also a small fireplace on the eastern wall. Two iron beams supported the roof above the front door. The wooden construction of the ceiling could be seen, covered in white plaster. This was different to the ceiling seen in workshops 3 and 4. A small amount of red paint or plaster was noticed on the exterior north wall of this workshop.

Archaeological Photographic Survey

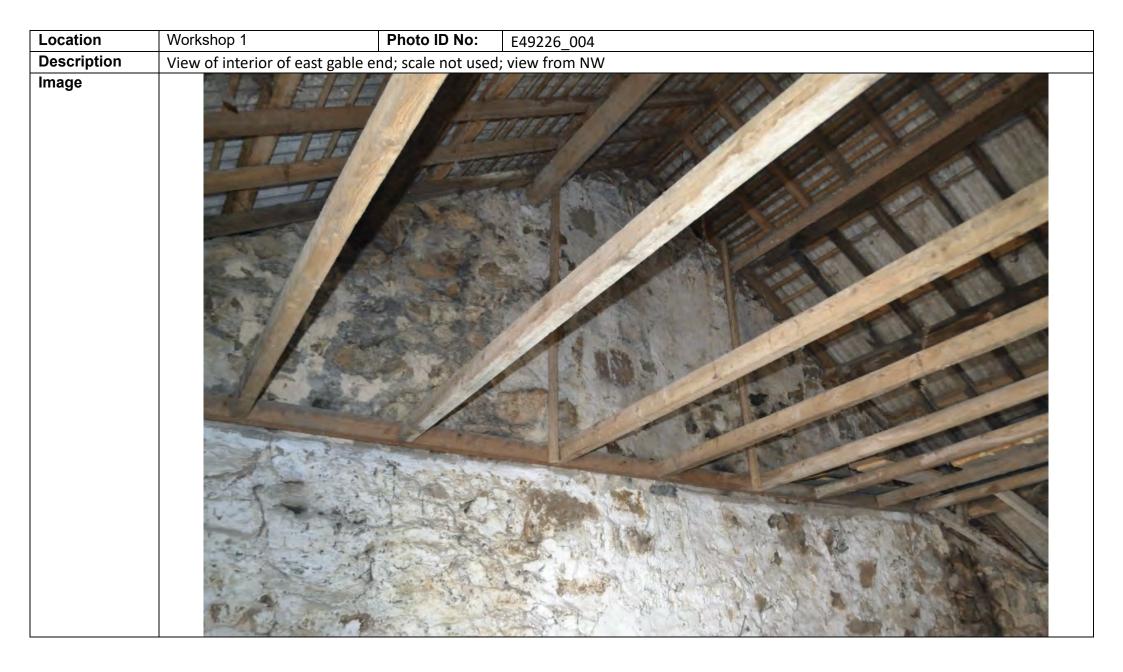
## 3.2 Photographic Survey

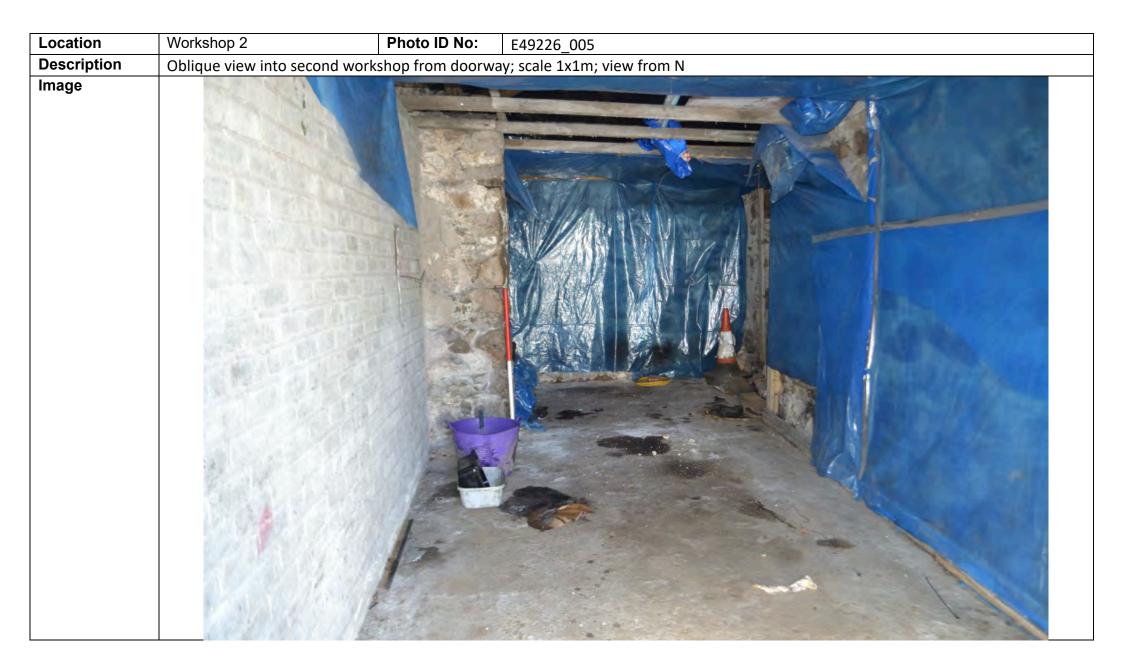
Location	Workshop 1	Photo ID No:	E49226_001
Description Image	Oblique view into first work	shop from doorway;	scale 1x1m; view from NNW

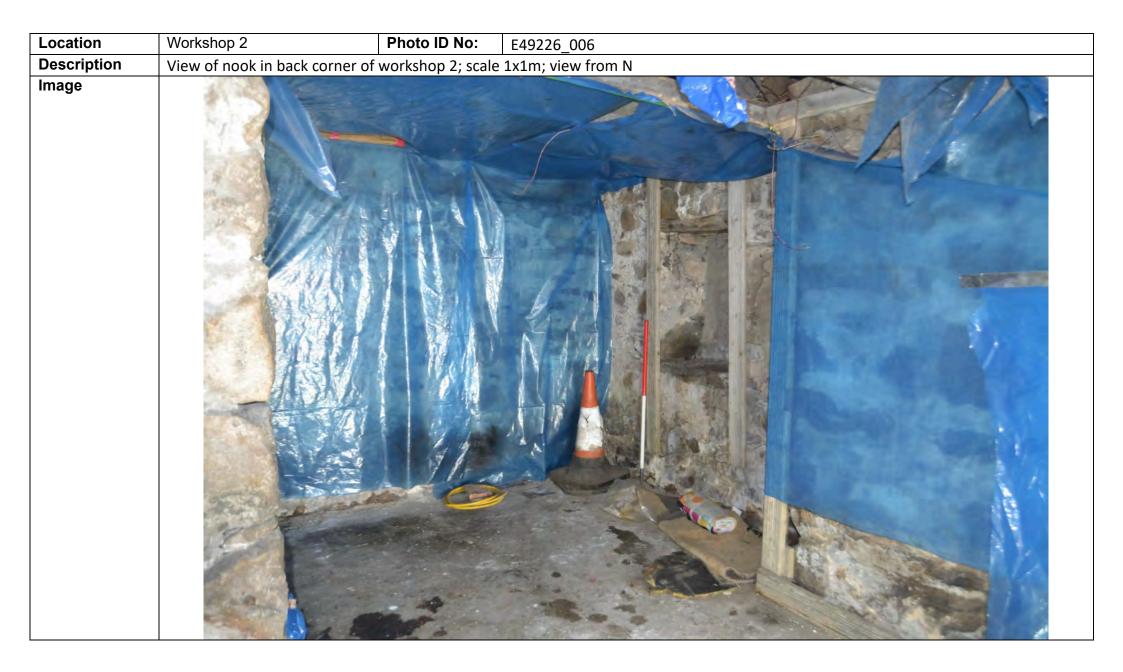
Location	Workshop 1	Photo ID No: E49226_002
Description		
Description Image		workshop 1; scale 1x1m; view from N

- The Control of the

Location	Workshop 1	Photo ID No:	E49226_003
Description	View out door of wor	kshop 1; scale 1x1m; view	
Image			







Location	Workshop 2	Photo ID No:	E49226_007
Description	View of alcove in back of	orner of workshop 2; sca	le 1x1m; view from ENE
Image			

Location Workshop 2 Photo ID No: E49226\_008 Description Close-up of wooden peg in east wall of workshop 2; scale not used; view from NNW Image

Location	Workshop 2	Photo ID No: E49226_009
Description Image		hop 2; scale 1x1m; view from SSE

_ocation	Workshop 2	Photo ID No:	E49226_010
Description	View of ceiling in wor	kshop 2; scale not used; vie	
nage			

Location	Workshop 3	Photo ID No: E49226_011
Description		n doorway; scale 1x1m; view from NNW
mage	view into workshop 3 fr	Tadol way, scale 1x1m; view from NNW

Location Workshop 3 Photo ID No: E49226\_012 Description View of ceiling in workshop 3; scale not used; view from SW Image

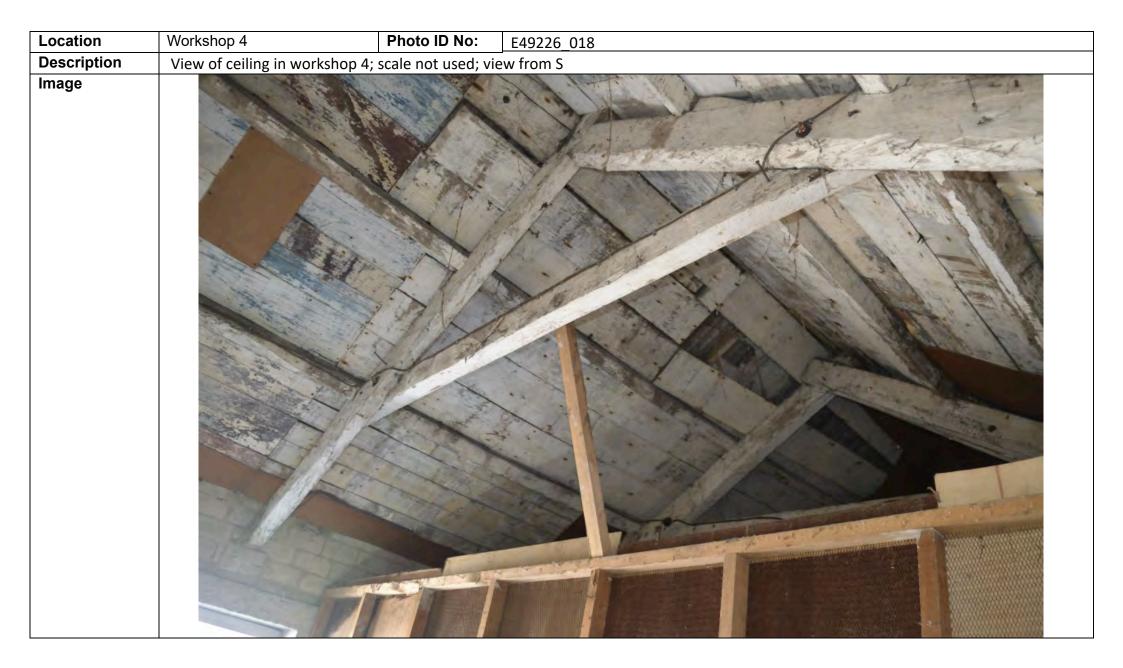
Location	Workshop 3	Photo ID No:	E49226 013
Description	View of back corner	alcove in workshop 3; scale	1x1m; view from WSW
Image			

Workshop 3	Photo ID No:	E49226_014
View out door of work		from SF
View out door of works		from SE
	Workshop 3 View out door of work	Workshop 3 View out door of workshop 3; scale 1x1m; view

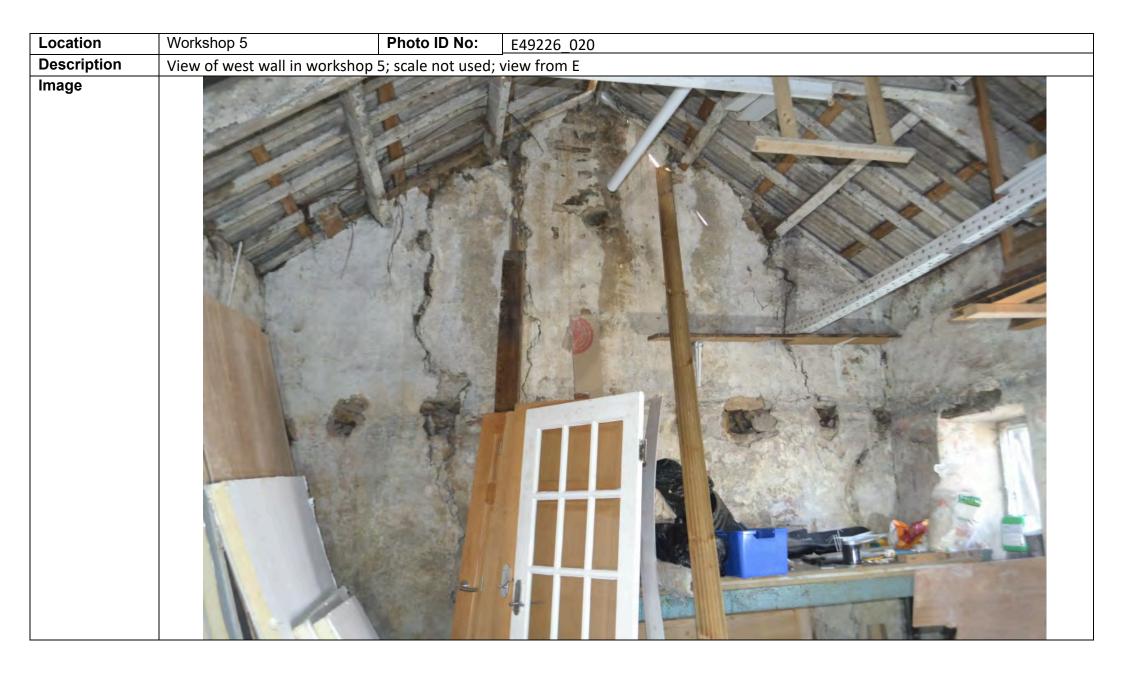
Location	Workshop 3	Photo ID No:	E49226_015
Description		shop 3; scale not used; vie	ew from E
Image	VIEW OF CEILING III WOLK	SIOP 3, Scale Not used, vie	

Location	Workshop 4	Photo ID No:	E49226_016
Description	Oblique view into wo	orkshop 4 from doorway ; sc	ale 1x1m; view from N
Image		JAN TOTAL OF THE T	are IAIH, VIEW HOW N

Location	Workshop 4	Photo ID No:	E49226_017
Description		n workshop 4; scale 1x1m	
Image	View out of dool way I	WOINSHOP 4, SCALE TATH	







Location Workshop 5 Photo ID No: E49226\_021 Description View out of door in workshop 5 showing windows on either side; scale 1x1m; view from SE Image

Location Workshop 5 Photo ID No: E49226\_022 Description View of east wall in workshop 5 showing fireplace nook; scale 1x1m; view from WSW Image

Location	Workshop 5, exterior	Photo ID No:	E49226_023
Description	Exterior view of door into	workshop 5; scale 1x1	
Image			

Location	Workshop 5, exterior	Photo ID No:	E49226_024
Description	View of exterior window in	n workshop 5; scale 1x	
Image	View of exterior window is	n workshop 5; scale 1x	1m; view from N

Location	Workshop 5	Photo ID No:	E49226 025
Description	Close-up view of met	al fittings in door jam ; scale	
Image			

Location	Workshop 5, exterior	Photo ID No:	E49226_026	
Description	View of exterior of worksh			
Image	View of exterior of worksh	nop 5; scale 1x1m; view	from N	

Location	Workshop 6	Photo ID No:	E49226_027
Description			
	View of east wall in workshop	o 6 ; scale 1x1m; vie	w from vv
Image			

Location	Workshop 6	Photo ID No:	E49226_028
Description		ice in east wall; scale 1x1	m; view from W
Image	Close-up view of filepia		

Location	Workshop 6	Photo ID No:	E49226_029
Description	View of west gable end	d inside workshop 6, show	ving loft; scale 1x1m; view from E
Image			

Description Image  View out of door of workshop 6; scale 1x1m; view from S  Image	Location	Workshop 6	Photo ID No:	E49226_030	 	
	Description	View out of door of wor	kshop 6; scale 1x1m; vi	ew from S		
		View out of door of wor	kshop 6; scale 1x1m; vi	ew from S		

Location	Workshop 6	Photo ID No:	E49226_031
Description	Oblique view into worksho	pp 6 from doorway; sc	
Image			

Location	Workshop 6	Photo ID No:	E49226_03
Description		hops; scale 1x1m; view fro	om NNW
Image			

Location	Workshop 6	Photo ID No:	E49226_033
Description		shop 6; scale not used; vie	
	view of ceiling in work	shop o, scale not used, vie	
Image			

Location	Workshop 6, exterior	Photo ID No:	E49226_034		
Description	View of exterior of door in	to workshop 6; scale 1			
mage					

Location	Workshop 6, exterior	Photo ID No:	E49226_035
Description	Oblique view of workshop	s; scale 1x1m; view fro	om NNW
Image			



Location	Exterior	Photo ID No:	E492	26_037					
Description	View of back (sout	hwest) corner of workshops; s			from	SE	 		
Image	View of back (sout	hwest) corner of workshops; s	scale 1x	1m; view	from	SE			
						a se			

Location	Exterior	Photo ID No:	E49226_038	
Description	View of south of wo	rkshops, overgrown; scale 1	1m; view from WSW	
Image	View of south of wo	rksnops, overgrown; scale 1	Im; view from WSW	

Location	Workshops 3-4, exterior Photo ID No: E49226_039
Description	
Description Image	View of exterior doors into workshops 3 and 4; scale 1x1m; view from N

ı	Vorkshops 1-2, exterior iew of exterior doors into w	Photo ID No: orkshops 1 and 2;	E49226_040	
			Scale 1x1111; view Iroin in	
	Alting	DIM-PARCIO O FLAEN Y DA Y SA - O I OLCH-		

Location
Description Image

Location Exterior Photo ID No: E49226\_042 Description View of northeast corner of workshops showing tree on roof; scale not used; view from E Image

Location	Exterior	Photo ID No:	E49226_043
Description	View of workshops	from Stryd Moreia ; scale not	
Image			

#### 4 CONCLUSION

Heneb: Gwynedd Archaeology (Archaeological Services) was commissioned by the *Nefyn Town Trust* to undertake photographic survey of Workshop Units, Y Maes, Nefyn, prior to development works. The workshops were built during the early 19<sup>th</sup> century, as it appears on the 1839 tithe map of the Parish of Nefyn.

The workshop buildings were likely to be originally designed as a row of terraced houses which were later converted into workshops. This is based on the presence of back gardens, some internal features such as the presence of a second floor or loft, and three fireplaces. What was originally four houses was split into six workshops. Workshops 1-2 were one house, 3-4 were another.

The 1918 OS labels a smithy which seems to indicate the easternmost property, and as such it is likely an ealy 20th century date for conversion, possibly linked to the great war. The grey brick and concrete surrounding the large double doors of workshops 1–4 and 6 also supports the conversio took place in the early 20th century. Other modern elements, such as the concrete chimney and plastic corrugated roof, further support this timeframe.

The photographic survey comprised 43 images which included exterior and internal views of all elevations and accessible rooms.

#### 5 SOURCES CONSULTED

- 1. Chartered Institute for Archaeologists, 2020, Standard and Guidance for the Archaeological Investigation and Recording of Standing Buildings or Structures;
- 2. Chartered Institute for Archaeologists, 2020, Standard and guidance for the collection, documentation, conservation and research of archaeological materials;
- 3. Chartered Institute for Archaeologists, 2023a, *Standard for archaeological monitoring & recording*.
- 4. Chartered Institute for Archaeologists, 2020b, Standard and guidance for the collection, documentation, conservation and research of archaeological materials;
- 5. Chartered Institute for Archaeologists, 2023, *Universal Guidance for archaeological monitoring & recording*;
- 6. English Heritage, 1991, Management of Archaeological Projects (MAP2);
- 7. Gwynedd Archaeological Planning Service Requirements for General Photographic Surveys of Buildings;
- 8. Historic England, 2015, *Management of Research Projects in the Historic Environment* (MoRPHE);
- 9. Historic England, 2016. *Understanding Historic Buildings: A Good to Good Recording Practice*;
- 10. Royal Commission on Ancient and Historic Monuments, 1999, RC Buildings Records;
- 11. Royal Commission on Ancient and Historic Monuments of Wales, 2015, *Guidelines for digital archives*;
- 12. Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) Version 4.1 (The Welsh Archaeological Trusts, 2024).

Figure 01: Location of The Workshops, the building is outlined in red, Scale 1:500@A4, © Crown copyright and database rights 2024 OS 100020577. Contains National Statistics data © Crown copyright and database right 2023.

Figure 02: Reproduction of client produced existing plan of The Workshops. Ty-Newydd cyf. Drawing Nos. 1893/01, Scale: 1:100@A3.

Figure 03: Reproduction of the Nefyn Parish tithe map published 1839. Not to Scale.

Figure 04: Reproduction of First Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1889. Scale: 1;500@A4.

Figure 05: Reproduction of Second Edition 25-inch OS Caernarvonshire County Series map, published 1900. Scale: 1;500@A4.

Figure 06: Reproduction of Third Edition 25-inch OS Caernarvonshire County Series map, published 1918. Scale: 1;500@A4.

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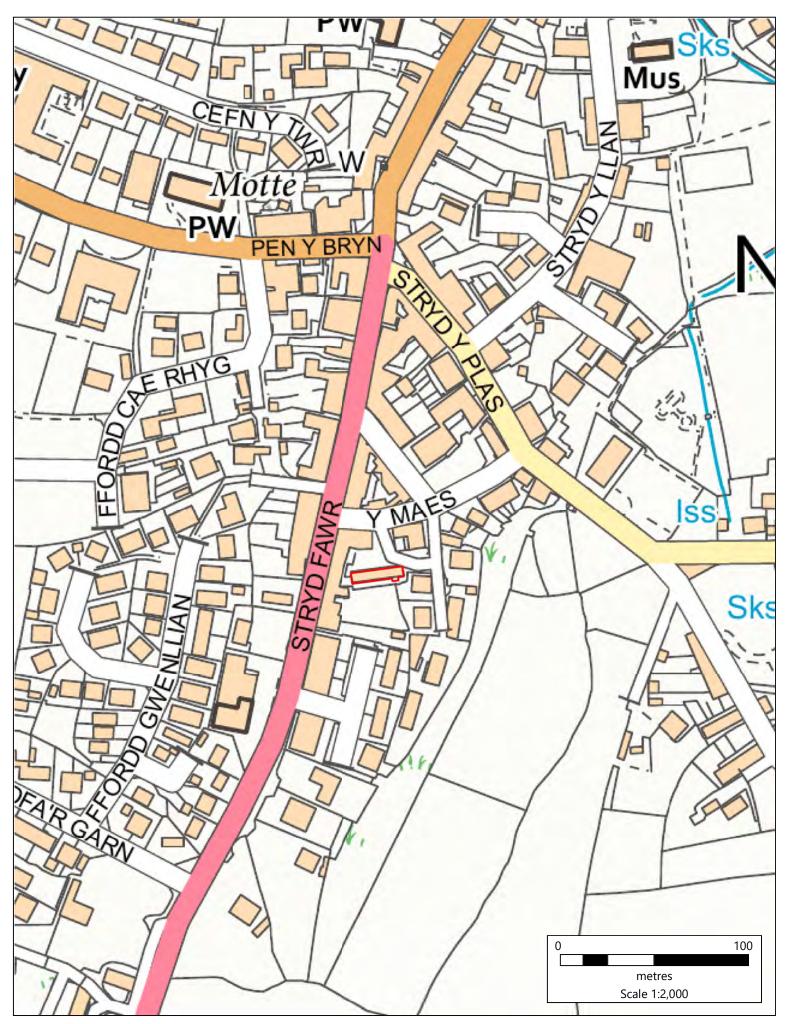
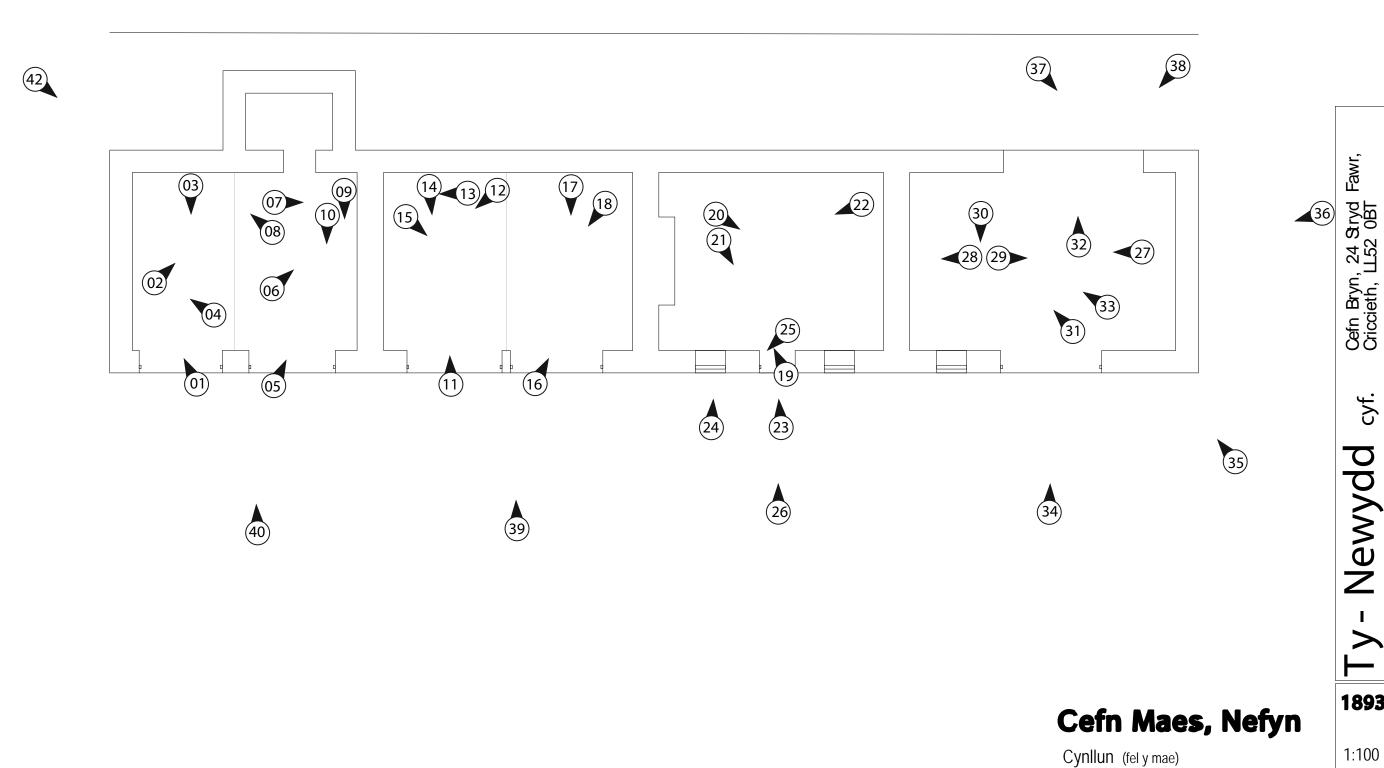


Figure 01: Location of The Workshops, building outlined in red. Scale 1;2,000@A4. Ordnance Survey 1:10000 County Series Map. Scale 1:2,000@A4. © Crown copyright and database rights 2024 OS 100020577. Contains National Statistics data. © Crown copyright and database right 2024.

Reproduction of client produced existing plan of The Workshops. Ty-Newydd cyf. Drawing Nos. 1893/01, Scale: 1:100@A3.



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Dylunio a rheolaeth project Design & project management

**1893/** <sub>01</sub>

1:100 @ A3

28-03-2023

Archaeological Photographic Survey

# FIGURE 03

Reproduction of the Nefyn Parish tithe map published 1839. Not to Scale.

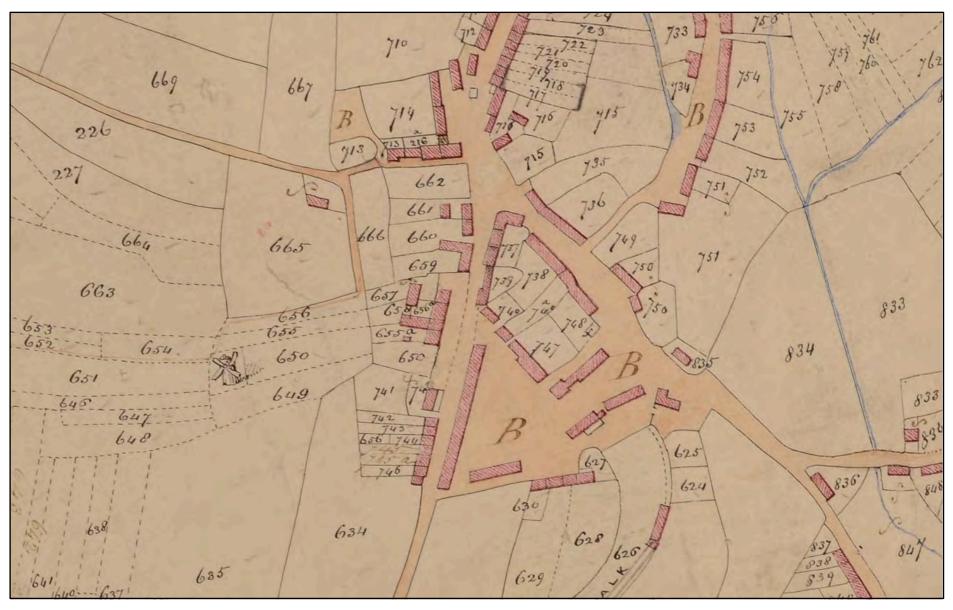


Figure 03: Reproduction of the Parish of Nefyn tithe map published 1839. Not to Scale. (Source: Llyfrgell Genedlaethol Cymru/ National Library of Wales).

Reproduction of First Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1889. Scale: 1;500@A4.

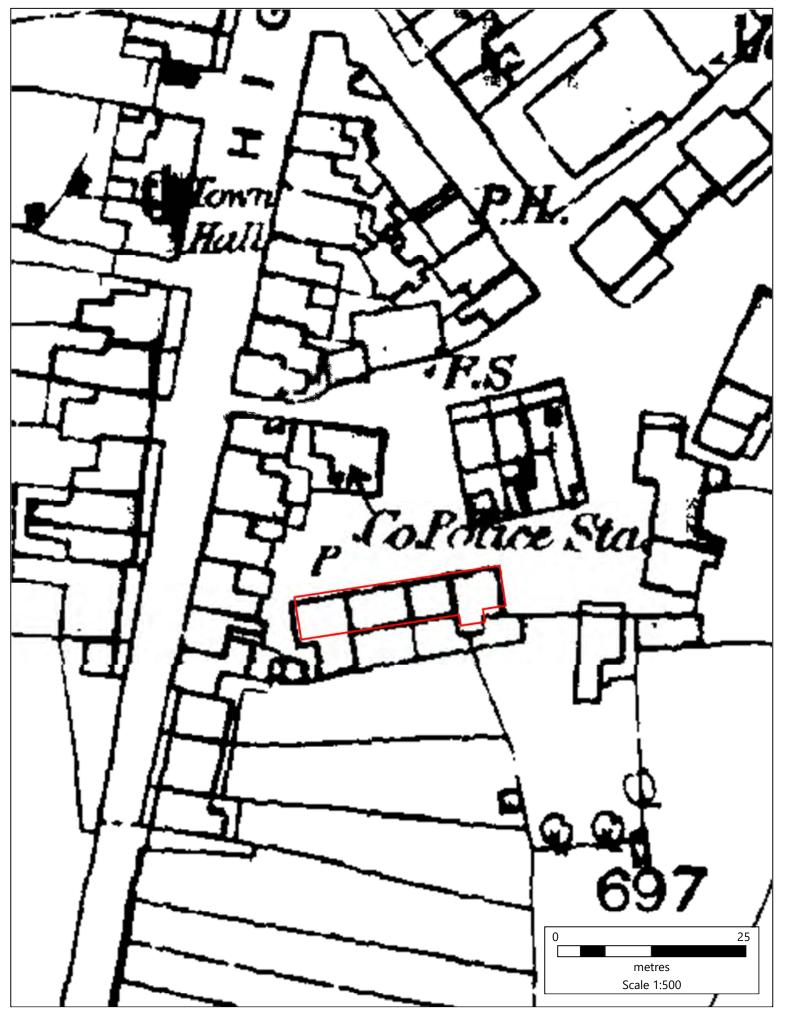


Figure 04: Reproduction of First Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1889. Scale: 1:500@A4.

Reproduction of Second Edition 25-inch OS Caernarvonshire County Series map, published 1900. Scale: 1;500@A4.

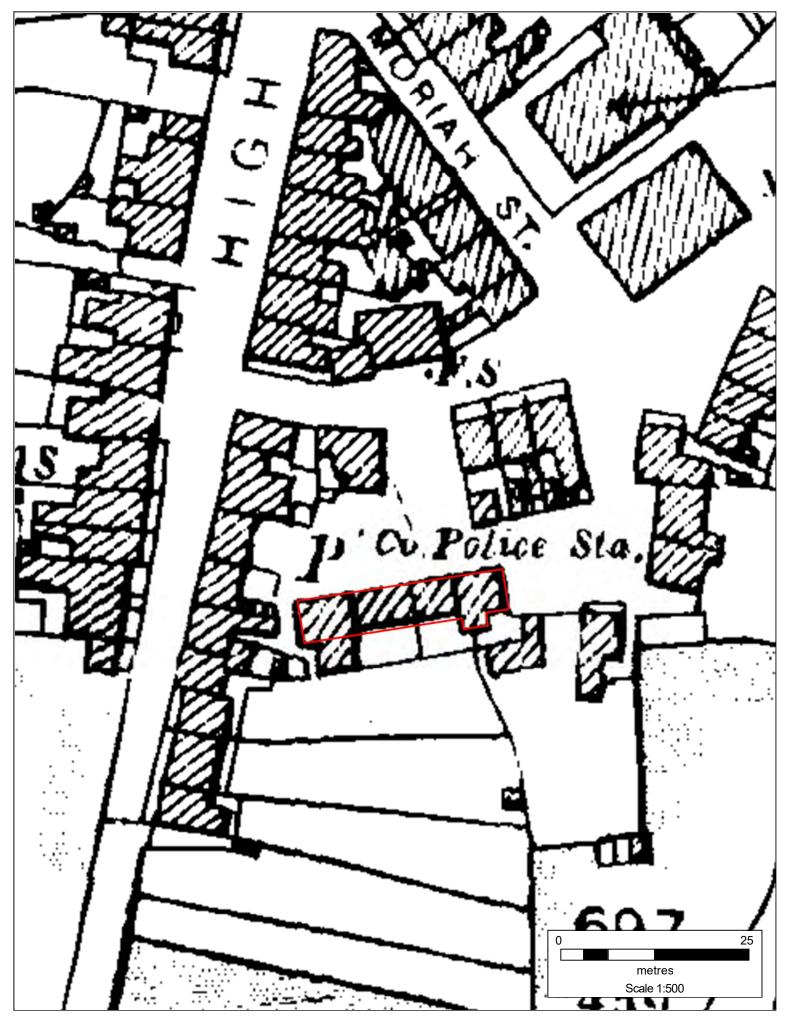


Figure 05: Reproduction of Second Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1900. Scale: 1:500@A4.

Reproduction of Third Edition 25-inch OS Caernarvonshire County Series map, published 1918. Scale: 1;500@A4.

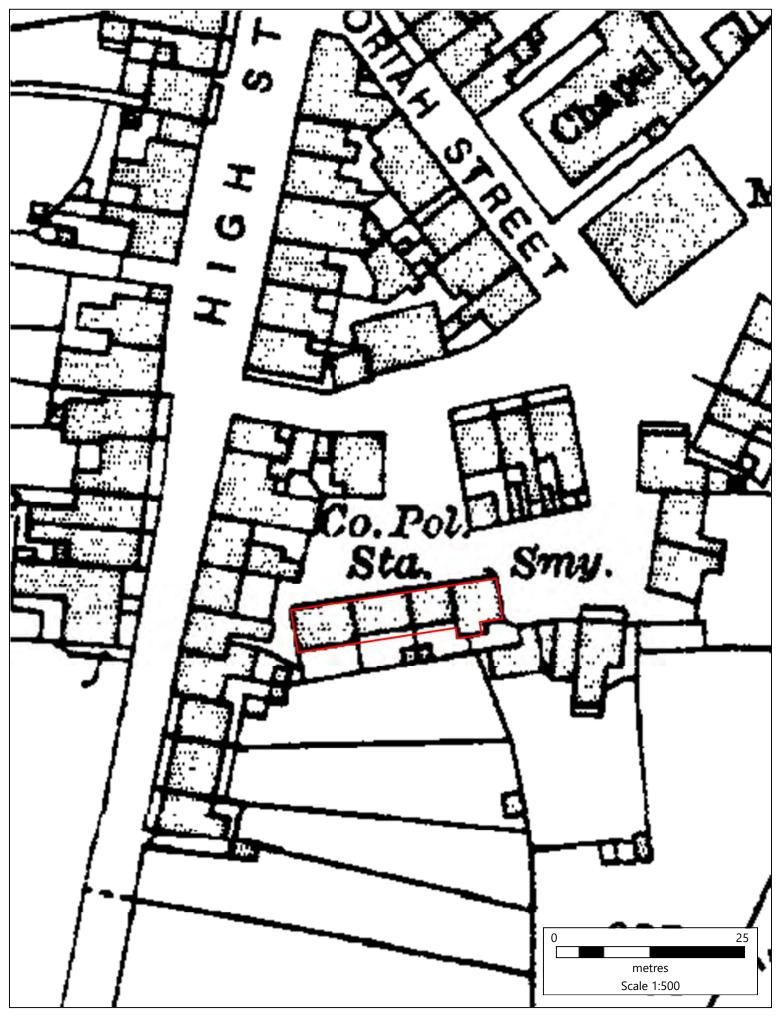


Figure 06: Reproduction of Third Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1918. Scale: 1:500@A4.

#### **APPENDIX I**

Heneb – Approved Written Scheme of Investigation

# WORKSHOP UNITS, Y MAES, NEFYN (HD24-040)

WRITTEN SCHEME OF INVESTIGATION FOR ARCHAEOLOGICAL MITIGATION:
PHOTOGRAPHIC SURVEY

Historic Environment Record Event Primary Reference Number 49226

Prepared for

Nefyn Town Trust

**April 2025** 



Approvals Table								
	Role	Printed Name	Signature	Date				
Originated by	Document Authors	C.G. Ferreira M.S.Lynes	C.G. Ferreira	30/04/2025				
Reviewed by	Document Reviewer	John Roberts	J. Andh	30/04/2025				
Approved by	Principal Archaeologist	John Roberts	J. Andh	30/04/2025				

Revision History						
Rev No.	Summary of Changes	Ref Section	Purpose of Issue			

All Heneb: Gwynedd (Archaeological Services) staff should sign their copy to confirm the project specification is read and understood and retain a copy of the specification for the duration of their involvement with the project. On completion, the specification should be retained with the project archive:

Name Signature Date

# HD24-040 WORKSHOP UNITS, Y MAES, NEFYN WRITTEN SCHEME OF INVESTIGATION FOR ARCHAEOLOGICAL MITIGATION: PHOTOGRAPHIC SURVEY

Prepared for Nefyn Town Trust, April 2025

Historic Environment Record Event Primary Reference Number 49226

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#### 1 INTRODUCTION

Heneb: Gwynedd Archaeology (Archaeological Services) has been commissioned by *Nefyn Town Trust* to undertake archaeological mitigation in the form of a Photographic Survey prior demolition and redevelopment at Workshop Units, Y Maes, Nefyn LL53 6HE (NGR SH 30732 40372; <u>Figure 01</u>). The former workshop units are set back from the high street in an open area referred to as 'Y Maes' within the centre of Nefyn. The proposal is for the demolition of the existing Workshops and construction of two new dwellings in their place.

The development will be undertaken in accordance with the granted planning consent ref. C12/0375/42/LL, with the archaeological conditions set as:

• A Photographic Record of The Workshops prior to demolition.

The Photographic Survey will be undertaken during May 2025. The archaeological mitigation will be undertaken in accordance with these requirements and will be commensurate to a Photographic Survey as defined in *Understanding Historic Buildings: A guide to good recording practice* (Historic England, 2016). A Photographic Survey provides a very full visual record, but without a written or drawn survey at a comparable level of detail. All work will be planned, managed and undertaken by Heneb Gwynedd Archaeology (Archaeological Services) in accordance with the following standards and guidance:

- Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) Version 4.1 (The Welsh Archaeological Trusts, 2024);
- Guidelines for digital archives (Royal Commission on Ancient and Historic Monuments of Wales, 2015).
- Gwynedd Archaeological Planning Service Requirements for General Photographic Surveys of Buildings, 2010
- Management of Archaeological Projects (MAP 2) (English Heritage, 1991);
- Management of Research Projects in the Historic Environment: The MoRPHE Project Managers' Guide (Historic England, 2015);
- Standard for archaeological monitoring & recording (Chartered Institute for Archaeologists, 2023a);
- Standard and Guidance for the Archaeological Investigation and Recording of Standing Buildings or Structures (Chartered Institute for Archaeologists, 2020a);
- Standard and guidance for the collection, documentation, conservation and research of archaeological materials (Chartered Institute for Archaeologists, 2020b);

- Understanding Historic Buildings: A Good to Good Recording Practice (Historic England, 2016); and
- Universal Guidance for archaeological monitoring & recording (Chartered Institute for Archaeologists, 2023b);

Heneb: the Trust for Welsh Archaeology is a Registered Organisation with the Chartered Institute for Archaeologists (CIfA).

#### 1.1 Aims and Objectives

The key aims and objectives are to:

- Complete photographic survey of The Workshops at Y Maes, Nefyn; and
- A basic record of the building including a plan with photo directions and locations noted.

#### 1.2 Monitoring Arrangements

The archaeological mitigation will be monitored by the Heneb: Planning Service. Both the written scheme of investigation (WSI) and all subsequent reporting must be approved by the Heneb: Planning Service before final issue. The Heneb: Planning Service contact details are:

• Jenny Emmett | jenny.emmett@heneb.co.uk | 07824481052;

#### 1.3 Historic Environment Record

In line with Gwynedd Historic Environment Record requirements, the Gwynedd HER will be contacted at the onset of the project to ensure that any data arising is formatted in a manner suitable for accession to the HER and follows the guidance set out in *Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs)* (The Welsh Archaeological Trusts, 2024). In line with this guidance, all submitted reporting will need to include the equivalent of a non-technical summary in Cymraeg and English at the front of the report combined with short bilingual summaries of the principal Historic Assets recorded during the event. These requirements are mandatory. The Gwynedd HER Event Primary Reference Number is **49226**.

Gwynedd HER will also be responsible for supplying Primary Reference Numbers (PRN) for new assets identified and recorded.

#### 2 ARCHAEOLOGICAL AND HISTORICAL BACKGROUND

#### 2.1 General Overview

The town of Nefyn lies just 0.5 km from the coast on a relatively flat plateau, bordered by the sea to the west and the steep slopes of Mynydd Nefyn and Garn Boduan to the east. Along the coastline, the sweeping crescent-shaped bays of Nefyn and Dinllaen are framed by rocky promontories—Penrhyn Nefyn and Trwyn Porth Dinllaen.

The town of Nefyn is nestled in a shallow hollow at the head of a narrow valley, likely influenced by the presence of a stream that played a significant role in the establishment of the church and later the town. Positioned at an elevation of 40 to 50 metres above sea level, Nefyn is surrounded by a mix of traditional strip fields near the town and more irregularly shaped fields to the south. This landscape contrasts with the neighbouring parishes, which are characterized by large, rectangular fields from the 19<sup>th</sup> century.

The Llŷn Peninsula, including Nefyn, shows evidence of prehistoric activity, such as Bronze Age burial cairns and Iron Age hillforts like Garn Boduan and Tre'r Ceiri. These sites demonstrate the area's strategic importance, as they were positioned for defence and offered extensive views of the surrounding land and sea. Garn Boduan, situated near Nefyn, features over 170 hut circles, marking it as one of the largest and best-preserved Iron Age settlements in Wales (Lynch, 1991).

Although no direct Roman settlement is confirmed in Nefyn, the broader Llŷn Peninsula was influenced by Roman occupation. Artefacts such as coins and pottery have been discovered, suggesting some level of Roman interaction. In the post-Roman and early medieval period, Nefyn became significant as a Christian site. It is believed to have been an early ecclesiastical center, possibly linked to the spread of Christianity in North Wales (Davies, 2007).

The town's name likely derives from the Old Welsh Nefyn, meaning "holy place" or "heavenly." Nefyn's religious role is further underscored by its association with St. Mary's Church, established in the medieval period. This church, now in ruins, served as a focal point for pilgrims traveling across the peninsula (GAT Report No.734).

During the medieval period, Nefyn gained prominence as a maritime hub. The town hosted a royal assembly in 1284 following Edward I's conquest of Wales, reflecting its strategic importance. It also played a role in trade and fishing, particularly during the 14<sup>th</sup> and 15<sup>th</sup> centuries, when the Llŷn Peninsula became renowned for its herring fisheries (Lloyd, 1986).

The remnants of a medieval fair and market, coupled with evidence of sea trade, highlight Nefyn's economic activities. Its coastal position made it a natural choice for maritime endeavours, and historical documents reference the town's participation in regional trade networks.

#### 2.2 Cartographic Evidence

The 1839 tithe map of the Parish of Nefyn marks the building as a single linear structure on the southwest corner of the street /square (Figure 04).

The building remains unchanged between the publications of the First to Third Edition 25-inch to the mile Caernarvonshire Ordnance Survey maps (<u>Figures 05</u>, <u>06</u> and <u>07</u>). The maps show the building to be sub-divided into four parts with possible garden plots behind (to the south), which suggests the building could have originally been a row of terraced houses.

Modern mapping shows the building to be present; however, it is uncertain whether this is the original building.

#### 3 METHOD STATEMENT

#### 3.1 Introduction

The archaeological mitigation will be undertaken as a Photographic Survey, as defined by *Understanding Historic Buildings: A Good to Good Recording Practice* (Historic England, 2016). A photographic survey provides a very full visual record, but without a written or drawn survey at a comparable level of detail. A comprehensive photographic survey may be called for when recording a building for which there is no need for detailed analysis. It may also be appropriate for recording a building of well-known type which is under threat, but where existing documentation is in other respects adequate, or when for some other reason drawings and historical analysis are not required. The Photographic Survey will incorporate the exterior and interior of the building (if possible).

Consultation of various archaeological sources reveal neither the regional Historic Environment Record nor RCAHMW hold any records for the building in question. On historic mapping, the building is presented as a linear block plan of at least two houses with a subdivided centre.

#### 3.2 Photographic Record

The Photographic Record will include the following as a minimum:

- A general view or views of the building (in its wider setting or landscape);
- The building's external appearance. Typically a series of oblique views that will show all external elevations of the building, and give an overall impression of its size, shape and immediate setting. Where individual elevations include complex historical information it may also be appropriate to take views at right-angles to the plane of the elevation. Images received suggest oblique views will be necessary, due to the proximity of neighbouring buildings restricting space. In this instance, there is limited access and visibility of the north elevation, which represents the side of the building; an oblique image will be taken of this elevation;
- The overall appearance of the principal rooms and circulation areas of the Workshops building. Based on the *Ty-Newydd cyf. Drawing Nos. 1893/01 and 1893/02* (<u>Figures 02</u> and <u>03</u>) the area is limited to a ground floor;
- Any external or internal detail, structural or decorative, which is relevant to the building's design, development and use, with scale where appropriate.
- A photographic register detailing the photo number, the location and direction of each view, and the composition of the shot.
- Photograph locations and directions of view marked on plans. In this instance, Ty-Newydd cyf. Drawing No. 1893/01 (Figure 02) will be used.
- Photographs should be of archive quality using a digital SLR (minimum 12 megapixel);
- Photographs, where appropriate (i.e. not general shots) should include a clearly visible, graduated metric scale; and
- Photographs should be adequately lit and not blurry, with all images checked on site.

Photographic images will be taken using a digital SLR (Nikon D3100) camera set to maximum resolution (4928 × 3264; 16.2 effective megapixels) in RAW format. Camera tripods and poles will be used for the elevations and where practical elsewhere. The Nikon D3100 will be used when undertaking the survey on the Workshops. The photographic record will maintained on site using Heneb: GA pro-formas (Appendix I) and digitised in Microsoft Excel and Access as part of the fieldwork archive and dissemination process; the archive numbering system will start from **E49226\_001**. The location and orientation of photographs taken will be recorded on a scaled plan and digitised for final reporting. The photographic images will then be converted into TIFF format for final archiving.

#### 3.3 Written Record

As a minimum, the Written Record will comprise of:

- The precise location of the building as an address and in the form of a National Grid reference.
- A note of any statutory designation (that is, listing, scheduling, Register of Historic Parks and Gardens, conservation area), where applicable. Information on statutory designations can be found on the CADW website. Non-statutory designations (local lists) may be added. The building is not listed and does not currently have a Primary Reference Number assigned by the regional Historic Environment Record.
- The date when the record was made, the name(s) of the recorder(s) and the location of any archive material.
- A summary statement. This account should describe the buildings type and purpose, historically and at present, its materials and possible date(s), so far as these are apparent from a superficial inspection. The photographic record will aim to document evidence for any phasing.

A basic written record will be completed using a building record pro-forma (<u>Appendix II</u>) and a room record pro-forma (<u>Appendix III</u>) to assist with archiving and reporting.

#### 3.4 Drawn Record

As a minimum, the Drawn Record will comprise of:

• A plan showing the location and direction of view of each photograph. In this instance, the scaled plans detailed in Ty-Newydd cyf. *Drawing No. 1893/01* (Figure 02) will be used for reference and as a base plan.

#### 3.5 Selection Strategy & Data Management Plan

As stated in *Standard and guidance for the creation, compilation, transfer and deposition of archaeological archives* (Chartered Institute for Archaeologists, 2020), para. 3.3.1, "Project specifications, research designs or similar documents should include a project- specific Selection Strategy and a Data Management Plan. The Chartered Institute for Archaeologists states that "(I)t is widely accepted that not all the records and materials collected or created during the course of an Archaeological Project require preservation in perpetuity. These records and materials constitute the Working Project Archive which will be subject to Selection, in order to establish what will be retained for long-term curation" (<a href="https://www.archaeologists.net/selection-toolkit">https://www.archaeologists.net/selection-toolkit</a>). The working project archive in this instance will comprise digital data including photographic data, documentation and written data, as well as paper records, including project pro-formas. The Data Management Plan will be stored on a project specific form in the Gwynedd Archaeology project database (format: *Microsoft* Access) and the Selection Strategy will be based on a Heneb: Gwynedd Archaeology (Archaeology Services) pro-forma (Appendix IV) that will be appended to the final report.

This working project archive data will be processed as follows:

- 1. Pro-formas: all cross referenced and scanned for digital archiving;
- 2. Photographic Metadata: cross-referenced with all pro-formas and completed in *Microsoft Excel*;

Information from these will be used to compile the project report. The physical archive will be stored in a designated project folder and the location confirmed in the Data Management Plan; the digital dataset will be stored on a dedicated Trust server, with the location confirmed in the Data Management Plan via a specific hyperlink. External datasets for the Gwynedd HER and RCAHMW are as defined in the dissemination strategy below.

#### 3.6 Reporting

The project report will include the following:

- 1. Front cover;
- 2. Inner cover;
- 3. Figures and Plates List;
- 4. Non-technical summary (Welsh/English);
- 5. Introduction;
- 6. Methodology;
- 7. Results;
- 8. Conclusion
- 9. Bibliography;
- 10. Figures; inc.:
  - location plan;
  - location and orientation of images taken
- 11. Plates; inc.
  - Illustrative examples from the Photographic Survey
- 12. Appendix I (approved specification);
- 13. Appendix II (Photographic metadata);
- 14. Appendix III (Selection Strategy)

Back cover.

#### 3.7 Dissemination & Archiving

The following dissemination and archiving of the report and digital dataset will be applied:

- A digital report will be provided to *Nefyn Town Trust* and Heneb: Archaeological Planning Service (draft report then final report);
- A digital report will be provided to the regional Historic Environment Record; this will
  be submitted within six months of project completion, along with a digital dataset
  comprising an Event PRN summary. The report and dataset will be submitted in
  accordance with the required standards set out in *Guidance for the Submission of Data*to the Welsh Historic Environment Records (HERs) (Version 4.1); and
- A digital report and digital archive dataset will be provided to Royal Commission on Ancient and Historic Monuments, Wales (final report only), in accordance with the RCAHMW Guidelines for Digital Archives Version 1. The dataset will be prepared in the format required by RCAHMW and will include:
  - o Photographic metadata (Microsoft Access);
  - Photographic archive (TIFF format);
  - Project Information form (Excel);
  - File Information form (Excel) Microsoft Word report text final;
  - File Information form (Excel) Photographic metadata (general);
  - o File Information form (Excel) Adobe PDF report final; and
  - o File Information form (Excel) Photographic metadata (detail).

#### 4 PERSONNEL

The project will be managed by John Roberts, Principal Archaeologist Heneb: Gwynedd Archaeology (Archaeology Services) Contracts Section and undertaken by a Project Archaeologist. The Project Archaeologist will be responsible for the completion of all on site pro-formas and the photographic archive, as well as for submitting a draft final report for project manager review and approval. The report will then be submitted as per the arrangements defined above.

#### **5 HEALTH AND SAFETY**

A site specific risk assessment will be prepared and will be reviewed by the Heneb: Gwynedd Archaeology (Archaeology Services) Project Archaeologist in advance of works, with any additional risks identified on site highlighted in the dynamic risks section and appropriate mitigation undertaken. The Heneb: Gwynedd Archaeology (Archaeology Services) attendee will be issued with required personal safety equipment, including high visibility jacket, steel toe-capped boots and safety helmet. All site work will be managed and undertaken in accordance with the Heneb: Gwynedd Archaeology (Archaeology Services) Health & Safety Policy and Covid-19 guidelines.

If available, an asbestos survey will be consulted prior to and during site attendance.

#### 6 SOCIAL MEDIA

One of the key aims in the Heneb: Gwynedd Archaeology (Archaeology Services) mission statement is to improve the understanding, conservation and promotion of the historic environment in our area and inform and educate the wider public. To help achieve this, Heneb: Gwynedd Archaeology (Archaeology Services) maintains an active social media presence and seeks all opportunities to promote our projects and results. With permission, Heneb: Gwynedd Archaeology (Archaeology Services) would like the opportunity to promote our work on this scheme through our social media platforms. This could include social media postings during our attendance on site as well as any postings to highlight results. In all instances, approval will be sought from client prior to any postings.

#### 7 INSURANCE

#### 7.1 Public/Products Liability

Insurer - Ecclesiastical Insurance Office Plc.

Policy Type - Public Liability

Limit of Indemnity - £10,000,000 Any One Occurrence and in the aggregate in respect of Product Liability

Policy Number - UN/001900

Expiry Date - 31/03/2026

#### 7.2 Employers Liability

Insurer - Ecclesiastical Insurance Office Plc.

Policy Type - Employers Liability

Limit Of Indemnity - £10,000,000 Any One Occurrence, costs inclusive

Policy Number - UN/001900

Expiry Date - 31/03/2026

#### 7.3 Professional Indemnity

Insurer - AXA Insurance UK Plc

Policy Type - Professional Indemnity

Limit Of Indemnity - £5,000,000 any one claim.

Policy Number - TG0397

Expiry Date - 31/03/2026

#### 8 SOURCES CONSULTED

- 1. Chartered Institute for Archaeologists, 2020a, Standard and Guidance for the Archaeological Investigation and Recording of Standing Buildings or Structures;
- 2. Chartered Institute for Archaeologists, 2020b, Standard and Guidance for the Collection, Documentation, Conservation and Research of Archaeological Materials;
- 3. Chartered Institute for Archaeologists, 2023a, *Universal Guidance for Archaeological Monitoring and Recording*;
- 4. Chartered Institute for Archaeologists, 2023b, *Standard for Archaeological Monitoring and Recording*;
- 5. English Heritage, 1991, Management of Archaeological Projects (MAP2);
- 6. Gwynedd Archaeological Planning Service, 2010, Requirements for General Photographic Surveys of Buildings;
- 7. Historic England, 2015, Management of Research Projects in the Historic Environment (MoRPHE);
- 8. Historic England, 2016, *Understanding Historic Buildings: A Good to Good Recording Practice*;
- 9. Royal Commission on Ancient and Historic Monuments of Wales, 2015, *Guidelines for digital archives*;
- 10. The Welsh Archaeological Trusts, 2018. Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) Version 2.

#### FIGURE 01

Location of The Workshops, the building is outlined in red, Scale 1:500@A4, © Crown copyright and database rights 2024 OS 100020577. Contains National Statistics data © Crown copyright and database right 2023.

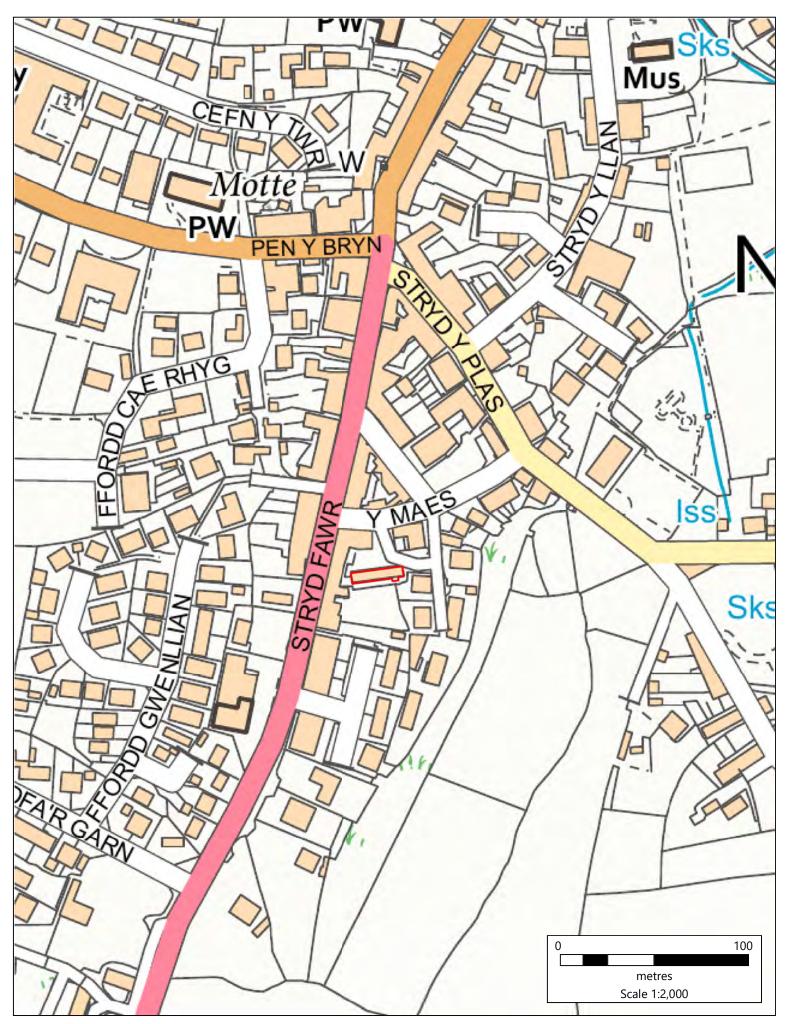
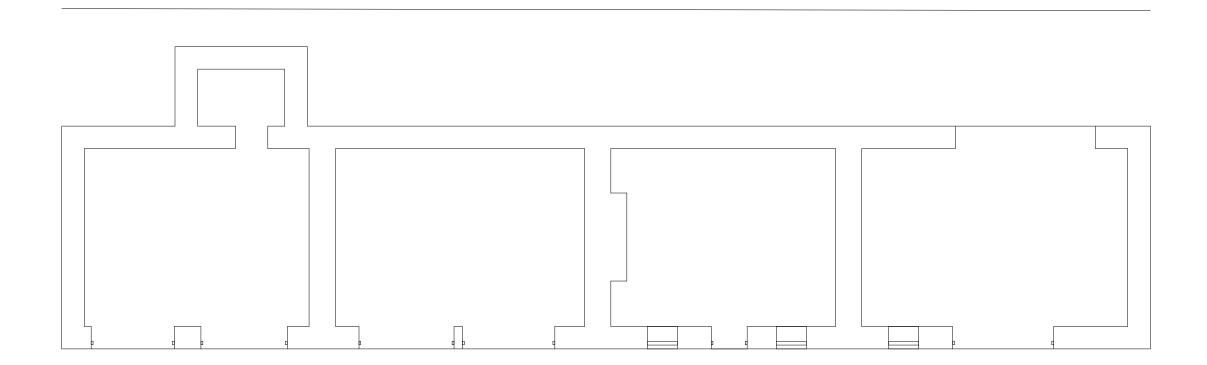


Figure 01: Location of The Workshops, building outlined in red. Scale 1;2,000@A4. Ordnance Survey 1:10000 County Series Map. Scale 1:2,000@A4. © Crown copyright and database rights 2024 OS 100020577. Contains National Statistics data. © Crown copyright and database right 2024.

## FIGURE 02

Reproduction of client produced existing plan of The Workshops. Ty-Newydd cyf. Drawing Nos. 1893/01, Scale: 1:100@A3.





Cefn Maes, Nefyn

Cynllun (fel y mae)

Dylunio a rheolaeth project Design & project management **1893/** 01

1:100 @ A3

28-03-2023

Tel: 0770 925 8926 ebost: gwyn@ty-newydd.com www.ty-newydd.com

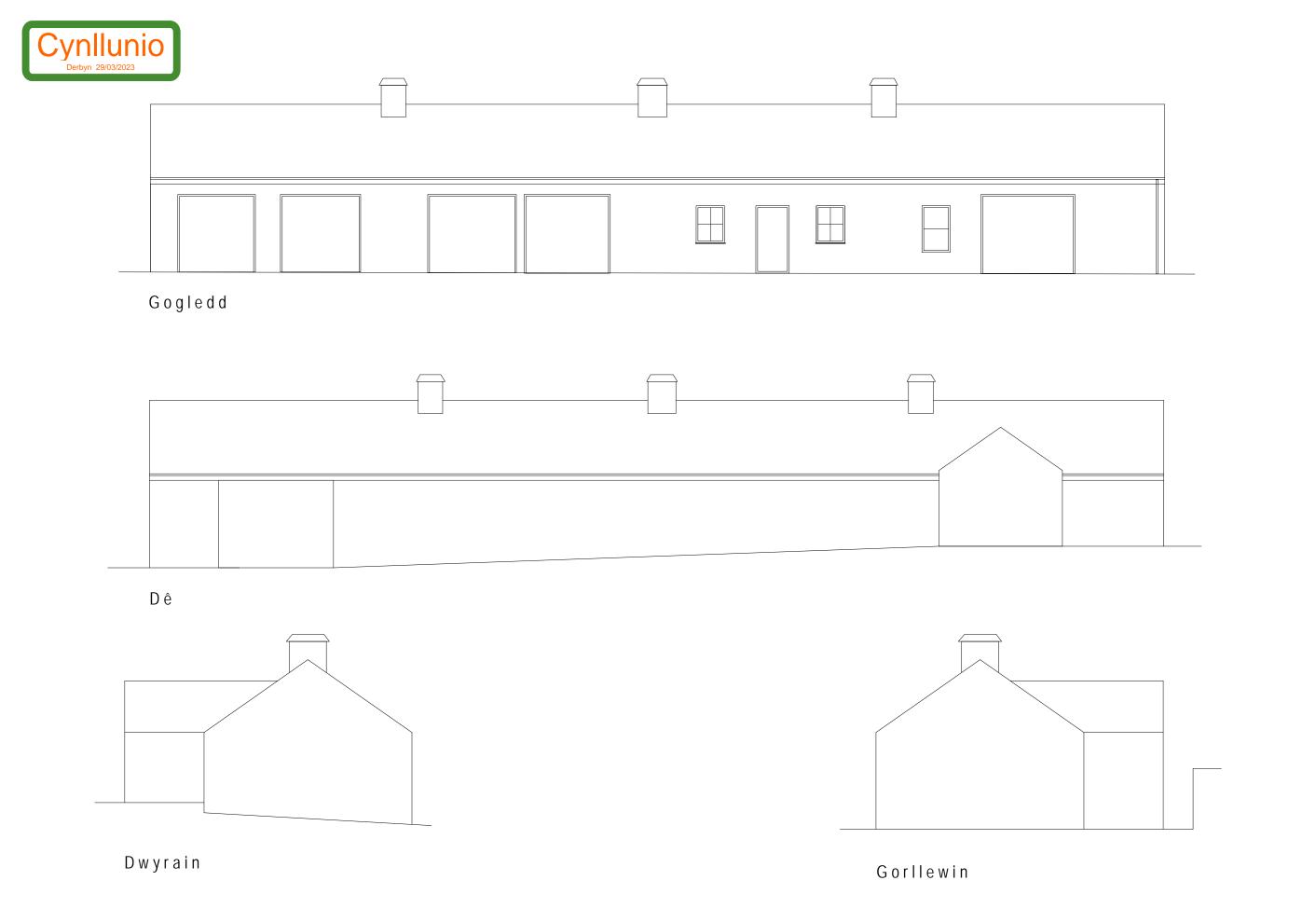
Cefn Bryn, 24 Stryd Fawr, Criccieth, LL52 0BT

cyf,

Newydd

## FIGURE 03

Reproduction of client produced elevations of The Workshops. Ty-Newydd cyf. Drawing Nos. 1893/02, Scale: 1:100@A3.



# Cefn Maes, Nefyn

Edrychiadau (fel y mae)

Cyf. Criccieth, LL52 0BT

Tel: 0770 925 8926 ebost: gwyn@ty-newydd.com www.ty-newydd.com

Ty-Newydd cyl Dylunio a rheolaeth project Design & project management

**1893/** <sub>02</sub>

1:100 @ A3

28-03-2023

# FIGURE 04

Reproduction of the Nefyn Parish tithe map published 1839. Not to Scale.

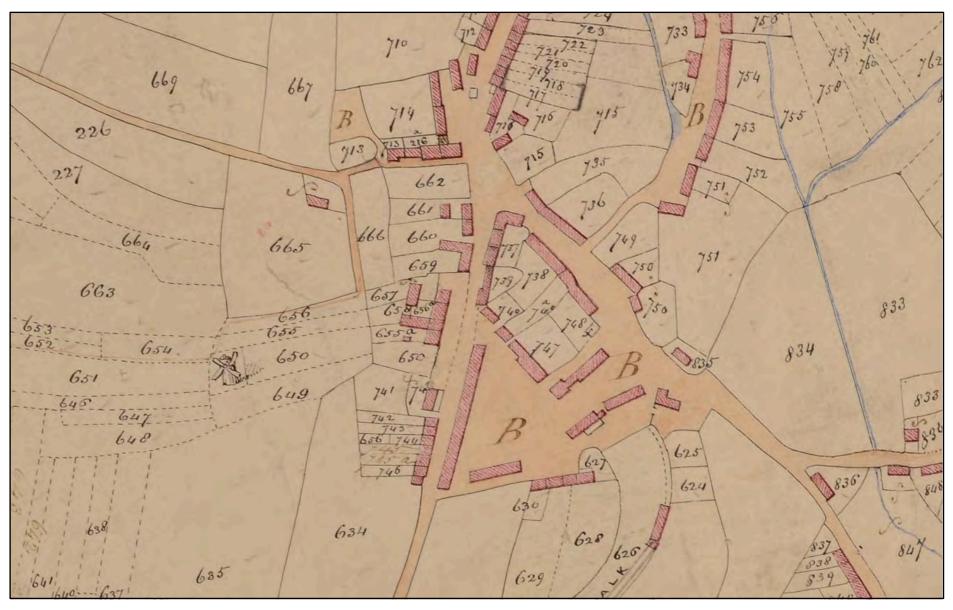


Figure 04: Reproduction of the Parish of Nefyn tithe map published 1839. Not to Scale. (Source: Llyfrgell Genedlaethol Cymru/ National Library of Wales).

#### FIGURE 05

Reproduction of First Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1889. Scale: 1;500@A4.

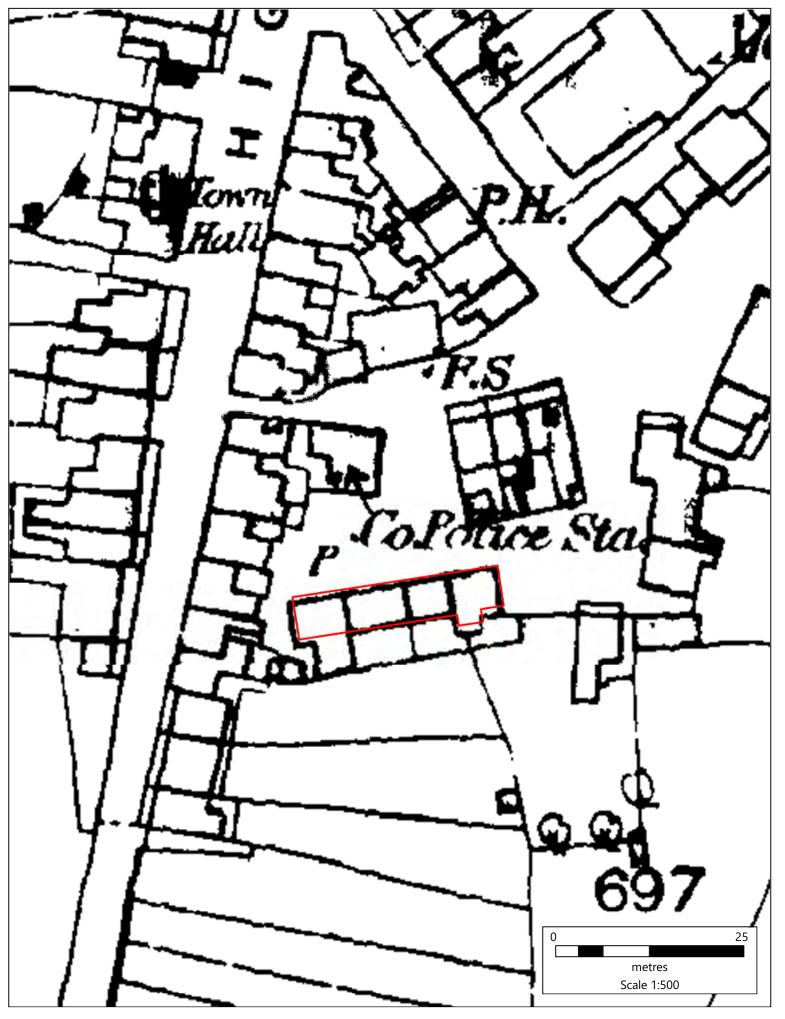


Figure 05: Reproduction of First Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1889. Scale: 1:500@A4.

### FIGURE 06

Reproduction of Second Edition 25-inch OS Caernarvonshire County Series map, published 1900. Scale: 1;500@A4.

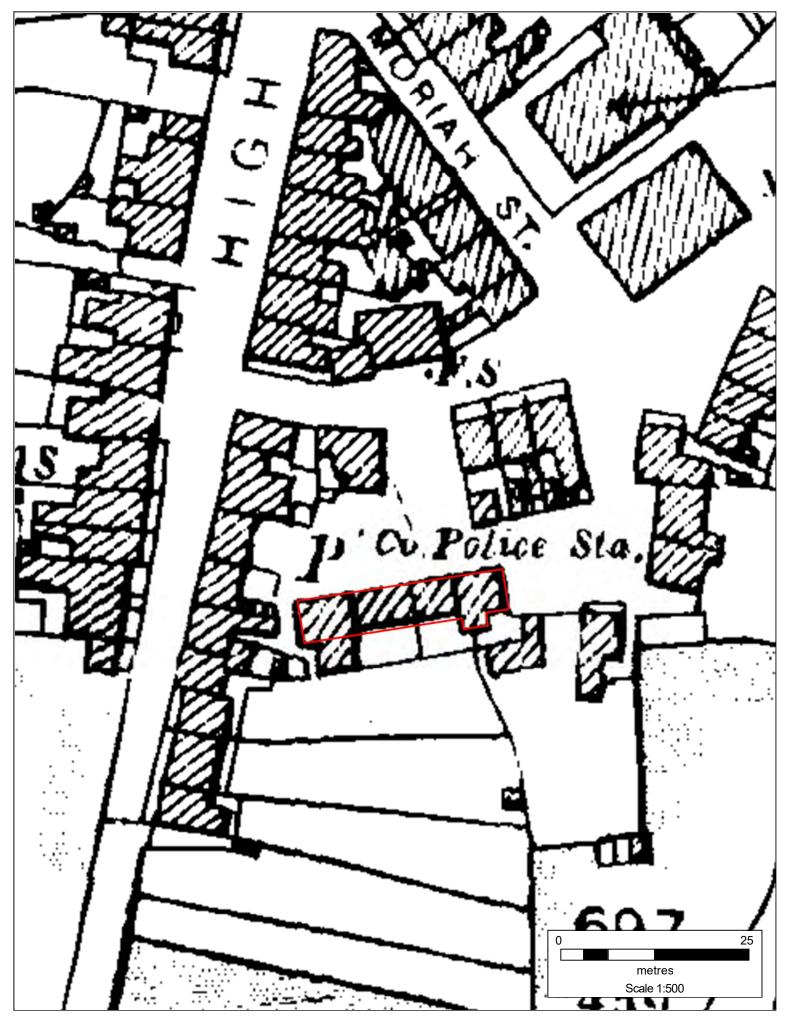


Figure 06: Reproduction of Second Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1900. Scale: 1:500@A4.

### FIGURE 07

Reproduction of Third Edition 25-inch OS Caernarvonshire County Series map, published 1918. Scale: 1;500@A4.

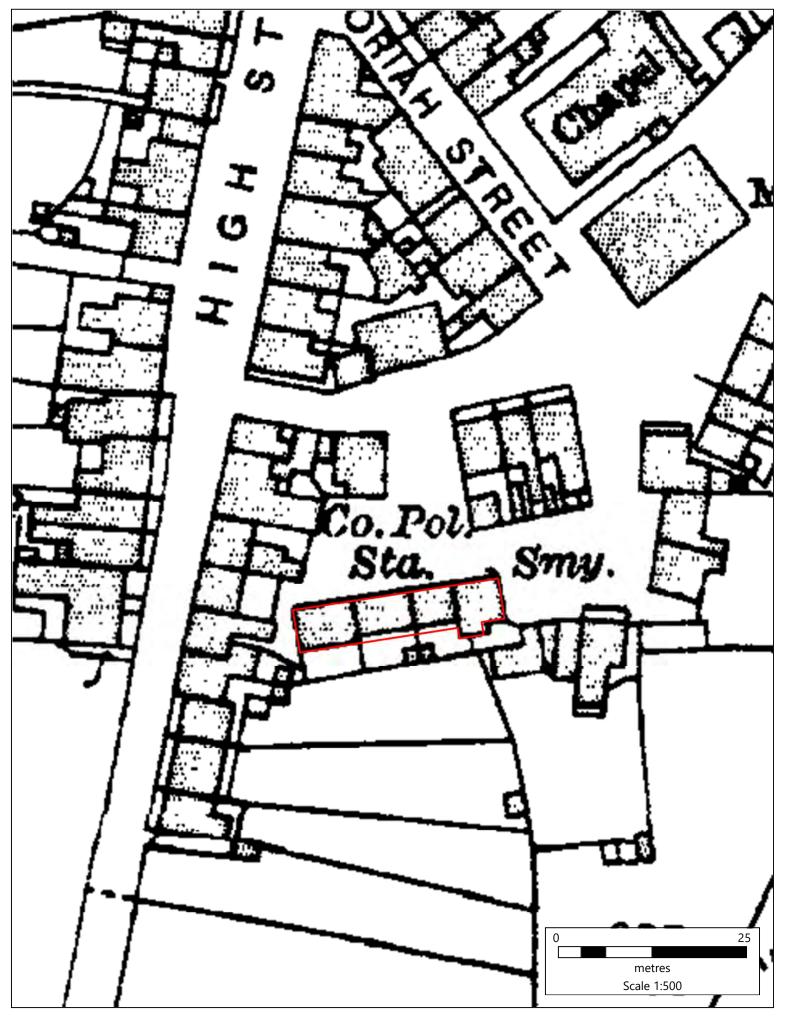


Figure 07: Reproduction of Third Edition 25-inch to 1-mile OS Caernarvonshire County Series map, published 1918. Scale: 1:500@A4.

## **APPENDIX I**

Heneb: Gwynedd Archaeology Photographic Metadata Pro-Forma



### **Digital Photographic Record**

Include main context numbers for each shot, drawing numbers for sections and any other relevant numbers for cross referencing.

Delete any unwanted photos **immediately** from the camera.

Regularly upload photographs to computer.

		, , , , , , , , , , , , , , , , , , , ,	0 7 1 1	0 1					
Projec	t Name:		Project Number:						
Photo No.	Sub - Division	Description	Contexts	Scales	View From	Initials	Date		

### **APPENDIX II**

Heneb: Gwynedd Archaeology (Archaeological Services) Building Record pro-forma

### **APPENDIX III**

Heneb: Gwynedd Archaeology (Archaeological Services) room recording pro-forma

HENEB: ARCHEOLEG GWYNEDD						
ROOM RECORDING	FORM	Project name		Project number		
Room Number	Floor /Lev	el				
Description						
Photographic record nu	mbers		Scales used	<b>Dimensions</b> Length Width		
				Height		
		HENEB: ARCHEO	LEG GWYNEDD			
ROOM RECORDING	FORM	Project name		Project number		
Room Number  Description	Floor /Lev	el				
	mboro		Seelee weed	Dimonoione		
Photographic record nu	mbers		Scales used	Dimensions Length Width Height		
			Visit date	Visit by		

### **APPENDIX IV**

Heneb: Gwynedd Archaeology (Archaeological Services Selection

Strategy Version 1

# HD24-040\_Workshops\_Nefyn: Photographic Survey 30/04/2025 v1.0

**Selection Strategy** 

# **Project Information**

Project Management						
Project Manager	John Roberts john.roberts @heneb.co.uk					
Archaeological Archive Manager	John Roberts john.roberts @heneb.co.uk					
Organisation	Heneb: Gwynedd Archaeology (Archaeological Services)					
Stakeholders		<b>Date Contacted</b>				
Collecting Institution(s)	Gwynedd Historic Environment Record	30/04/2025				
	RCAHMW	On completion of Project Archive				
Project Lead / Project Assurance	Heneb: Gwynedd Archaeology Planning	n/a				
Landowner / Developer	Nefyn Town Trust	30/04/2025				

#### Resources

#### Resources required

Describe the resources required to implement this Selection Strategy, particularly if unusual resources are required.

No unusual resources required outside of Heneb: Gwynedd Archaeology normal operating equipment and personnel.

#### Context

Describe below the context of this Selection Strategy. You should refer to:

- The aims and objectives of the project;
- Local Authority guidance (including the brief);
- Research Frameworks;
- The repository collection development policy and/or deposition policy;
- Material-specific guidance documents.

**Note:** This section may be copied from your Project Design/WSI to ensure all Stakeholders receive this context information.

The full aims and objectives of this project are detailed in the project specific WSI.

Heneb: Gwynedd Archaeology (Archaeological Services) has been commissioned by *Nefyn Town Trust* to undertake archaeological mitigation in the form of a Photographic Survey prior demolition and redevelopment at Workshop Units, Y Maes, Nefyn LL53 6HE (NGR SH 30732 40372; Figure 01). The former workshop units are set back from the high street in an open area referred to as 'Y Maes' within the centre of Nefyn. The proposal is for the demolition of the existing Workshops and construction of two new dwellings in their place.

The development will be undertaken in accordance with the granted planning consent ref. C12/0375/42/LL, with the archaeological conditions set as: a Photographic Record of The Workshops prior to demolition.

Source: Heneb Gwynedd Archaeology. 2025. (HD24-040): Workshops, Nefyn. Written Scheme of Investigation for Photographic Survey. Prepared for Nefyn Town Trust. April 2025. Project HD24-040.

### 1 - Digital Data

#### **Stakeholders**

Name the individual(s) responsible for the Digital Data Selection decisions (i.e. Archaeological Archive Manager, Project Manager, Collections Curator).

John Roberts – Principal Archaeologist, Heneb: Gwynedd Archaeology; Sean Derby – Gwynedd Historic Environment Record; Gareth Edwards, *Head of Knowledge and Understanding, RCAHMW* 

#### Selection

#### **Location of Data Management Plan (DMP)**

Selection of digital data elements should be considered in your project's DMP. For the purpose of the Selection Strategy, you can either copy the selection section of your DMP below, or attach it as an appendix to this document. Please indicate here if the DMP is attached.

All digital data will be collected, stored and selected in lines with the Heneb: Gwynedd Archaeology Data Management Plan located on Heneb: Gwynedd Archaeology's servers (available on request). On completion of the project it will be archived with RCAHMW.

The selection strategy in your DMP should:

- 1.1 Define what digital data will be selected for inclusion in the archaeological archive, how this will be done, and why. Do not forget to consider that specialists may have digital data that should be included in the archaeological archive.
- 1.2 Identify the selection review points during the project (i.e. project planning, data gathering, analysis and reporting and archive compilation).
- 1.3 Reference all relevant standards, policies or guidelines (e.g. digital repository deposition requirements) and specialist advice sought.
- 1.4 Identify any selection decisions that differ from standard guidelines and explain why.

A digital report will be provided to the regional Historic Environment Record; this will be submitted within six months of project completion (final report only), along with a digital dataset comprising an Event PRN summary. The report and dataset will be submitted in accordance with the required standards set out in *Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs)* (Version 1.1); and

A digital report and digital archive dataset will be provided to Royal Commission on Ancient and Historic Monuments, Wales (final report only), in accordance with the *RCAHMW Guidelines for Digital Archives Version 1*. The dataset will be prepared in the format required by RCAHMW and will include:

- Photographic metadata (Microsoft Excel);
- Photographic archive (TIFF format);
- Project Information form (Excel);
- o File Information form (Excel) Microsoft Word report text final;
- o File Information form (Excel) Photographic metadata (general);
- File Information form (Excel) Survey data;
- o File Information form (Excel) Adobe PDF report final; and

File Information form (Excel) - Photographic metadata (detail).

All relevant site archive data will be added to a digital project register specific to this project, which will be prepared in *Microsoft Excel*.

#### **De-Selected Digital Data**

The procedure for dealing with De-selected digital data and what specialist advice informed this process should be recorded in your DMP. Please copy this information here or attach your DMP as an appendix to this document.

It is envisaged that the de-selected material will be retained on the Heneb: Gwynedd Archaeology servers for 2 years following the completion of the project at which point they will be reviewed and deleted as necessary in line with the Heneb: Gwynedd Archaeology DMP.

Amendments								
Detail any amendments to the above selection strategy here.								
Date	Date Amendment Rationale Stakeholders							

### 2 - Documents

#### **Stakeholders**

Name the individual(s) responsible for the Documents Selection decisions (i.e. Archaeological Archive Manager, Project Manager, Repository Representative).

John Roberts – Principal Archaeologist, Heneb: Gwynedd Archaeology; Sean Derby – Historic Environment Record, Gwynedd; Gareth Edwards, *Head of Knowledge and Understanding, RCAHMW* 

#### Selection

Describe your Selection Strategy for the Documents elements of the archaeological archive. To do this you must:

- 2.1 Define which documents will be selected for inclusion in the archaeological archive, how this will be done, and why. Do not forget to consider that specialists may have documents that should be included in the archaeological archive.
- 2.2 Identify the selection review points during the project (e.g. project planning, data gathering, analysis and reporting and archive compilation).
- 2.3 Reference all relevant standards, policies or guidelines (e.g. digital repository deposition requirements) and specialist advice sought.
- 2.4 Identify any selection decisions that differ from standard guidelines and explain why.

The paper archive will include any proforma sheets used, such as day sheets, building record sheets, room recording sheets and photo record sheets. Also client plans with photo directions.

#### **De-Selected Documents**

Describe the procedure for dealing with De-selected material and what specialist advice has informed this procedure.

It is envisaged that the material de-selected from inclusion in the preserved archive will be duplicates or re-productions created during the analysis phase of the project. De-selected material will therefore either be retained to supplement Heneb: Gwynedd Archaeology's research files or recycled.

#### **Amendments**

Detail any amendments to the above selection strategy here.

Date	Amendment	Rationale	Stakeholders

### **APPENDIX II**

**Heneb - The Trust for Welsh Archaeology Photographic Metadata** 

PHOTO RECORD NUMBER	PROJECT NUMBER	DESCRIPTION	SITE SUB- DIVISION	VIEW FROM	SCALE(S)	CREATOR	DATE	ORIGINATING ORGANISATION	PLATE
E49226_001	HD24-040	Oblique view into first workshop from doorway	Workshop 1	NNW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	1
E49226_002	HD24-040	View of back corner of workshop 1	Workshop 1	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	2
E49226_003	HD24-040	View out door of workshop 1	Workshop 1	SSE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	3
E49226_004	HD24-040	View of interior of east gable end	Workshop 1	NW	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	4
E49226_005	HD24-040	Oblique view into second workshop from doorway	Workshop 2	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	5
E49226_006	HD24-040	View of nook in back corner of workshop 2	Workshop 2	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	6
E49226_007	HD24-040	View of alcove in back corner of workshop 2	Workshop 2	ENE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	7
E49226_008	HD24-040	Close-up of wooden peg in east wall of workshop 2	Workshop 2	NNW	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	8
E49226_009	HD24-040	View out door of workshop 2	Workshop 2	SSE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	9
E49226_010	HD24-040	View of ceiling in workshop 2	Workshop 2	SSE	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	10

PHOTO RECORD NUMBER	PROJECT NUMBER	DESCRIPTION	SITE SUB- DIVISION	VIEW FROM	SCALE(S)	CREATOR	DATE	ORIGINATING ORGANISATION	PLATE
E49226_011	HD24-040	View into workshop 3 from doorway	Workshop 3	NNW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	11
E49226_012	HD24-040	View of ceiling in workshop 3	Workshop 3	SW	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	12
E49226_013	HD24-040	View of back corner alcove in workshop 3	Workshop 3	WSW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	13
E49226_014	HD24-040	View out door of workshop 3	Workshop 3	SE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	14
E49226_015	HD24-040	View of ceiling in workshop 3	Workshop 3	E	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	15
E49226_016	HD24-040	Oblique view into workshop 4 from doorway	Workshop 4	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	16
E49226_017	HD24-040	View out of doorway in workshop 4	Workshop 4	SSE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	17
E49226_018	HD24-040	View of ceiling in workshop 4	Workshop 4	S	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	18
E49226_019	HD24-040	View into workshop 5 from doorway (still in use)	Workshop 5	NNW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	19
E49226_020	HD24-040	View of west wall in workshop 5	Workshop 5	E	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	20

PHOTO RECORD NUMBER	PROJECT NUMBER	DESCRIPTION	SITE SUB- DIVISION	VIEW FROM	SCALE(S)	CREATOR	DATE	ORIGINATING ORGANISATION	PLATE
E49226_021	HD24-040	View out of door in workshop 5 showing windows on either side	Workshop 5	SE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	21
E49226_022	HD24-040	View of east wall in workshop 5 showing fireplace nook	Workshop 5	WSW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	22
E49226_023	HD24-040	Exterior view of door into workshop 5	Workshop 5 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	23
E49226_024	HD24-040	View of exterior window in workshop 5	Workshop 5 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	24
E49226_025	HD24-040	Close-up view of metal fittings in door jam	Workshop 5 exterior	NW	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	25
E49226_026	HD24-040	View of exterior of workshop 5	Workshop 5 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	26
E49226_027	HD24-040	View of east wall in workshop 6	Workshop 6	W	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	27
E49226_028	HD24-040	Close-up view of fireplace in east wall	Workshop 6	W	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	28
E49226_029	HD24-040	View of west gable end inside workshop 6, showing loft	Workshop 6	E	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	29
E49226_030	HD24-040	View out of door of workshop 6	Workshop 6	S	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	30

PHOTO RECORD NUMBER	PROJECT NUMBER	DESCRIPTION	SITE SUB- DIVISION	VIEW FROM	SCALE(S)	CREATOR	DATE	ORIGINATING ORGANISATION	PLATE
E49226_031	HD24-040	Oblique view into workshop 6 from doorway	Workshop 6	NNW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	31
E49226_032	HD24-040	View of south wall of workshop 6	Workshop 6	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	32
E49226_033	HD24-040	View of ceiling in workshop 6	Workshop 6	NNW	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	33
E49226_034	HD24-040	View of exterior of door into workshop 6	Workshop 6 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	34
E49226_035	HD24-040	Oblique view of workshops	Workshop 6 exterior	NNW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	35
E49226_036	HD24-040	View of west gable end of workshops	Exterior	SW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	36
E49226_037	HD24-040	View of back (southwest) corner of workshops	Exterior	SE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	37
E49226_038	HD24-040	View of south of workshops, overgrown	Exterior	WSW	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	38
E49226_039	HD24-040	View of exterior doors into workshops 3 and 4	Workshops 3-4 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	39
E49226_040	HD24-040	View of exterior doors into workshops 1 and 2	Workshops 1-2 exterior	N	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	40

PHOTO RECORD NUMBER	PROJECT NUMBER	DESCRIPTION	SITE SUB- DIVISION	VIEW FROM	SCALE(S)	CREATOR	DATE	ORIGINATING ORGANISATION	PLATE
E49226_041	HD24-040	Oblique view of exterior of workshops	Exterior	NE	1x1m	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	41
E49226_042	HD24-040	View of northeast corner of workshops showing tree on roof	Exterior	E	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	42
E49226_043	HD24-040	View of workshops from Stryd Moreia	Exterior	NNE	Not used	Jessie Baumgardner	06/05/2025	Heneb: Gwynedd Archaeology	43

### **APPENDIX III**

Heneb - The Trust for Welsh Archaeology Selection Strategy v.2 Final

# HD24-040\_Workshops\_Nefyn: Photographic Survey 22/05/2025 v2.0

Selection Strategy

## **Project Information**

Project Management							
Project Manager	John Roberts john.roberts @heneb.co.uk						
Archaeological Archive Manager	John Roberts john.roberts @heneb.co.uk						
Organisation	Heneb: Gwynedd Archaeology (Archaeological Services)						
Stakeholders		Date Contacted					
Collecting Institution(s)	Gwynedd Historic Environment Record	30/04/2025					
	RCAHMW	On completion of Project Archive					
Project Lead / Project Assurance	Heneb: Gwynedd Archaeology Planning	n/a					
Landowner / Developer	Nefyn Town Trust	30/04/2025					

#### Resources

No unusual resources required outside of Heneb: Gwynedd Archaeology normal operating equipment and personnel.

#### Context

The full aims and objectives of this project are detailed in the final report.

Heneb: Gwynedd Archaeology (Archaeological Services) was commissioned by Nefyn Town Trust to undertake archaeological mitigation in the form of a Photographic Survey prior demolition and redevelopment at Workshop Units, Y Maes, Nefyn LL53 6HE (NGR SH 30732 40372; Figure 01). The former workshop units were set back from the high street in an open area referred to as 'Y Maes' within the centre of Nefyn. The proposal is for the demolition of the existing Workshops and construction of two new dwellings in their place.

The development will be undertaken in accordance with the granted planning consent ref. C12/0375/42/LL, with the archaeological conditions set as:

A Photographic Record of The Workshops prior to demolition.

The Photographic Survey was undertaken during the 6th of May 2025. The archaeological mitigation was undertaken in accordance with these requirements and will be commensurate to a Photographic Survey as defined in Understanding Historic Buildings: A guide to good recording practice (Historic England, 2016). A Photographic Survey provides a very full visual record, but without a written or drawn survey at a comparable level of detail.

The project was monitored by the Heneb Archaeological Planning Service and undertaken in accordance with an approved written scheme of investigation (cf. Appendix I). In line with Historic Environment Record (HER) requirements, the HER was contacted on the onset of the project to ensure that any data arising was being formatted in a manner suitable for accession to the HER and followed the guidance set out in Guidance for the Submission of Data to the Welsh Historic Environment Records (HERs) (The Welsh Archaeological Trusts, 2024). The HER Event Primary Reference Number is 49226.

All work was planned, managed and undertaken by Heneb Gwynedd Archaeology (Archaeological Services)

Source: Heneb Gwynedd Archaeology 1825. (HD24-040): Workshops, Nefyn: Photographic Survey. Prepared for Nefyn Town Trust. May 2025. Project HD24-040.

### 1 - Digital Data

#### **Stakeholders**

Name the individual(s) responsible for the Digital Data Selection decisions (i.e. Archaeological Archive Manager, Project Manager, Collections Curator).

John Roberts – Principal Archaeologist, Heneb: Gwynedd Archaeology; Sean Derby – Gwynedd Historic Environment Record; Gareth Edwards, *Head of Knowledge and Understanding, RCAHMW* 

#### Selection

The final version of all digital documents have been selected for inclusion in the Preserved Archive; These comprise

- HD24-040\_Nefyn: Photographic Record \_Written Scheme of Investigation (Microsoft Word and Adobe PDF);
- HD24-040 Photographic Metadata (Microsoft Access):
- HGA 1825 (Microsoft Word and Adobe PDF);
- Photographic archive (43 images in Tiff format);

A digital archive dataset has been created for the Royal Commission on Ancient and Historic Monuments Wales, in accordance with the RCAHMW Guidelines for Digital Archives Version 1. The dataset has been prepared in the format required by RCAHMW and comprise:

- Photographic metadata (Microsoft Access);
- Photographic archive (TIFF format);
- Project Information form (Excel);
- File Information form (Excel) Microsoft Word report text final;
- File Information form (Excel) Photographic metadata (general);
- File Information form (Excel) Adobe PDF report final; and
- File Information form (Excel) Photographic metadata (detail).

The digital archive has been stored on a dedicated Heneb online server, with the location confirmed in the Heneb project database via a specific hyperlink.

#### **De-Selected Digital Data**

The procedure for dealing with De-selected digital data and what specialist advice informed this process should be recorded in your DMP. Please copy this information here or attach your DMP as an appendix to this document.

The following client data will not form part of the preserved archive and have been deselected:

The following Heneb: Gwynedd Archaeology data generated for the report will not form part of the preserved archive and have been deselected:

- HD24-040 combined figures.pdf
- HD24-040 combined plates.pdf
- HD24-040 Figures and Plates List.docx
- HD24-040\_Appendix\_I.pdf
- HD24-040\_Appendix\_II.docx
- HD24-040 Appendix II.pdf
- HD24-040\_rear\_cover.pdf
- HD24-040\_front\_cover.pdf
- HD24-040\_inner\_cover.pdf
- HD24-040 Plates 01 to 43.pdf

Amendment	Amendments								
Detail any amendments to the above selection strategy here.									
Date	Date Amendment Rationale Stakeholders								

# 2 - Documents

#### **Stakeholders**

Name the individual(s) responsible for the Documents Selection decisions (i.e. Archaeological Archive Manager, Project Manager, Repository Representative).

John Roberts – Principal Archaeologist, Heneb: Gwynedd Archaeology; Sean Derby – Historic Environment Record, Gwynedd; Gareth Edwards, *Head of Knowledge and Understanding, RCAHMW* 

#### Selection

- HD24-040 Client plan x 5
- HD24-040 Photographic register sheets x 3

#### **De-Selected Documents**

There is no de-selected data

#### **Amendments**

Detail any amendments to the above selection strategy here.

Date	Amendment	Rationale	Stakeholders



Craig Beuno, Ffordd y Garth, Bangor, Gwynedd, LL57 2RT